

NEIGHBOURHOOD FUND: ANNUAL MONITORING FORM

Town and Parish Councils must produce an **Annual Monitoring Form** on CIL receipts and expenditure for each financial year following receipt of CIL funding. The **Annual Monitoring Form** must be received by Shropshire Council no later than the 30th September of each year, regardless of whether any funds have been allocated or spent. If this form is not returned then it will be assumed that there has been **no expenditure**.

Section 1. Town or Parish Council Details	
Town or Parish Council:	Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council
Place Plan Area:	Church Stretton
Financial Year:	2019-20

Section 2. Contact Details – Project Manager	
Name:	
Organisation:	
Email Address:	
Phone Number:	
Address and Postcode:	

Section 3. Infrastructure Project Funding – Per Financial Year					
	CIL funds received ¹	Total CIL funds available ²	CIL funds allocated ³	CIL funds spent ⁴	CIL funds retained ⁵
Neighbourhood Fund:	£	£18,106.88	£	£	£18,106.88
Strategic Fund:	£	£	£	£	£
Local Fund:	£	£8,525	£8,525	£	£8,525
Total CIL Fund:	£	£	£	£	£

¹ CIL funds received within the financial year.

² Total CIL funds available, including funds retained from previous financial years.

³ CIL funds allocated to a project

⁴ CIL funds spend on a project within the financial year.

⁵ CIL funds retained for spend in a subsequent financial year.

Please Note: If Neighbourhood Funds are not used to support development as specified within this Guidance, or within five years of receipt, Shropshire Council can require repayment of the monies.

Section 4. Summary of Expenditure – Projects Allocated, Implemented or Completed using CIL funds	
Project 1:	Extension of Acton Burnell Footpath.
Project 2:	
Project 3:	
Project 4:	

Section 5. Signed - Off		
Town or Parish Clerk:	Elizabeth Wicks	Date: 8th Dec 2020
Town or Parish Chair:		Date:
Shropshire Councillor:		Date: