

Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

ANNUAL PARISH COUNCIL MEETING

At Concord College, Acton Burnell

Tuesday 10th May 2016

MINUTES

1. **Chairman's Welcome.** The Chairman welcomed all to the meeting
2. **Present & Apologies.** Present: Councillor K Faulkner Chairman, Councillors G Davies, C Culliss, A Argyropulo, R Morgan, G Turner, E Plant, G Ball, L Pardoe clerk to the Council and members of the public. (Please see attached sheet) & Apologies were received from Councillor J Long and PC D Harte
3. **Election of Chairman:** Councillor G Ball proposed Councillor K Faulkner to be Chairman; Seconded by Councillor C Culliss; agreed by all members present. Councillor K Faulkner then went on to chair the meeting
4. **Declaration of Acceptance of Office.** This was signed in the presence of the members,
5. **Election of Vice-Chairman.** Councillor J Long had spoken to the Chairman prior to the meeting and was happy to continue as Vice-Chairman unless someone else wished to become Vice-Chair. It was agreed to appoint councillor J Long as Vice-chairman; proposed by Councillor R Morgan; seconded by Councillor K Faulkner and agreed by all members present.
6. **Declaration of office of acceptance by Vice-Chairman:** to be done at the July meeting
7. **Election of representative on Local Joint Committee:** It was agreed that this should continue as Councillor G Ball
8. **To appoint representative for The Staff Appraisals Committee (three members)** It was agreed that this should be Councillors; G Turner, K Faulkner and G Ball
9. **To appoint three representatives for the Staffing Appeals Committee;** it was agreed that this should be Councillor J Long, C Culliss and A Argyropulo.
10. **Declarations of Pecuniary Interest.** Councillor G Turner declared an interest in the item 20 in the agenda. Funding for the Village Hall.
Standing Orders were suspended to allow the public to speak;
11. **Public Session.**

A discussion was held and questions were asked about the rumours of the possibility of a new village hall on a different site. The Chairman said that an alternative piece of ground had been identified and may be offered for a new Village Hall in the future. The Secretary of the Village Hall committee confirmed that they were not at this time seeking to get the existing lease renewed as there is still 29 years to run.

The Chairman and the clerk explained that the grant application form they had been requested to complete was a standard procedure in considering funding applications and that there was no ulterior motive in the request at all. As the Parish Council is a public body and has been given the Lightsource monies for the benefit of the community they had to be completely open in their dealings and had to ensure that they had a proper audit trail.

The Chairman of the Village Hall management Committee asked if all the members of the Parish Council had examined the documents supplied. The Chairman if the Parish Council explained that all member had

Acton Burnell Annual Parish Council

Clerk: L Pardoe

May 2016 Minutes

actonburnellpc@gmail.com

Signed.....

Dated Tuesday 12th July 2016.....

been notified of their existence and presence and that if they had wished to they had been able to see them by contacting the clerk.

Standing Orders were reinstated; the members of the public left the meeting at this point as did Shropshire Councillor T Barker.

12. **Confirmation and acceptance of the minutes of the meeting of 8th March 2016:** It was agreed that these were a true and accurate record of the meeting; proposed by Councillor R Morgan; seconded by Councillor G Ball and agreed y all members present.
13. **Matters arising** Clerk reported that she had received an invitation by e-mail to reapply for funding for defibrillator by The British Heart Foundation. The clerk was asked to contact those who had previously contacted her about interest in being a point of contact for these should we fund one. It was agreed to apply for 1 defibrillator and look at interest in take up of a First Aid Course with Concord College.
14. **Shropshire Councillors Report. Councillor T Barker to report.** From October Shropshire Council will be collecting cardboard for recycling along with paper. Shropshire Council is to invest a large sum in IT which should pay itself back within 5 years.
There has been a 2% increase in Council tax to fund social care and 1.99% for general purposes, the finances continue to be an issue.

Councillor Argyropulo asked what was being done with Pitchford Hall. Councillor Barker replied that Historic England is assessing what is required in terms of repairs. A schedule of required works is being drawn up.

15. Highways' matters:

ii) **Clerk reported on the sites of Community Concern.** It was agreed to wait and see what Shropshire Council came up with for the cross road at Acton Burnell but it was felt generally that it would probably be better with the priority left as it is.

ii) **Councillors to reports any highway matters;** Councillor Culliss reported that the area where the fly tipping had occurred had now been fenced off to deter any further tipping.

Councillor G Davies reported that the ditch at Luckington Stud Frodesley is silted up and jetting thee drains has not worked.

Councillor E Plant reported that the drain opposite the Telephone Exchange in Acton Burnell has been covered with soil by Open Reach when they the Fibre broadband cable was put in.

Clerk to report these to Shropshire Council.

16. **Council to consider website options and agree on a provider:** Councillor G Ball proposed that the Parish Council use Web Orchard for their new website: seconded by Councillor R Morgan and agreed by all members present. Clerk to contact Web Orchard with a view to getting the site set up and running. Councillor K Faulkner thanked Councillor Ball for all his work in researching this.

17. Finance:

- To approve payments of accounts. It was agreed to pay the accounts as presented by the clerk Proposed by councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.

cheque No	Payee	Brief Desc	amount
100332	Concord College	Printing of newsletter	16.00
100333	Zurich Insurance	Council Insurance	275.69
100334	SALC	Affiliation Fees	237.10
100335	HMRC	PAYE Mth 1	40.00

100336	HMRC	PAYE Mth 2	24.00
100338	L Pardoe	Salary & Expenses	536.14
		Total for month	1128.93

- It was agreed that the Parish Council would contribute ¼ share to the cost of a new office chair for the clerk following the collapse of her existing one; the cost to the Council would be £24.75p. Proposed by councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.
- To accept the Bank Reconciliation as presented by the clerk. It was agreed to accept the reconciliation as present by the clerk. Proposed by councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.
- To agree the Chairman's expenses: It was agreed to pay the Chairman's expenses of £100. Proposed by councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.
- Council to agree on new website provider. It was agreed to use Web Orchard. .Proposed by councillor G Turner; seconded by Councillor C Culliss and agreed by all members present.

18. Planning:

i) Clerk to report on previous applications

Reference: 14/01205/FUL: Denver House, Acton Burnell, Shrewsbury, SY5 7PQ **Pending Consideration**

Reference: 14/05004/FUL: Address: Proposed Agricultural Workers dwelling south east of Pitchford Shropshire: **Pending Consideration.**

15/02293/REF: Proposed dwelling Frodesley Lane Farm, Acton Burnell. The Parish Council responded to this appeal in August. Still awaiting decision. A site inspection will be made by the Inspector on Tuesday 10th November at 9.00pm Awaiting Decision. Appeal dismissed.

Reference: 15/02794/PMBPA: Address: Ruckley Barn, Acton Burnell.

Proposal: Application for Prior Approval under part 3 Class Q of the Town and Country Planning (General Permitted Development) (England) Order 205 for the change of use from agricultural use to residential use. **Permission refused (although it still shows as unknown on the planning portal)**

Reference: 15/005452/TCA: Address Land at Acton Burnell Sewage Treatment Works. **No objection**

Reference: 16/00445/TCA: Address: Clouds Hill, Acton Burnell. Shrewsbury, Shropshire, SY5 7PQ **No Objection.**

ii) Clerk to report on any new applications received after 27th April 2016

- Reference;16/01369/FUL
Address: 1 The Villas, Frodesley, Shrewsbury, SY5 7HG
Proposal: Erection of a first storey extension
After discussion it was agreed that the Parish Council supported this application. Proposed by Councillor R Morgan; seconded by Councillor E Plant and agreed by all members present.

19. **Correspondence:** This was noted.

LIC: Update for next meeting. This would be at the beginning of June at Acton Scott. The main topic at the Pre meeting was Shropshire Councils finances.

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Signed.....

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Acton Burnell combined Parish Council resolves That by the Public Bodies (Admission to Meetings) Act 1960 and under Section 100(A) of the Local Government Act 1992 , the public and press be excluded for the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts'

Councillor G Turner left the room for this item

20. Council to consider the application from Pitchford Village Hall for a grant from the Lightsource Community Fund Confidential minutes

Councillor G Turner returned to the room

21. Parish Matters. Councillor K Faulkner proposed that the Council make a donation to Unicef ,which is Concord Colleges chosen charity this year for the allowing the Parish Council to have their meetings there for the same amount the Village Hall rent would be. Seconded by Councillor G Ball and agreed by all members present. This to be on the agenda for July.

22. Date and Time of next meeting. : It was agreed that this should be Tuesday 5th July 2016 at Concord College at 7.30pm

23. The Chairman thanked all for attending and closed the meeting at 10.45pm.

Clerk:

Lorna Pardoe

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