

Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

PARISH COUNCIL MEETING

At Pitchford Village Hall

Monday 11th July 2017

AGENDA

1. **Chairman's Welcome.**
2. **Present & Apologies.**
3. **Declarations of Pecuniary Interest.**
4. **Public Session.**
5. **Confirmation and acceptance of the minutes of the meeting of 15th May 2017**
6. **Matters arising** Clerk to report information only items not covered elsewhere on the agenda.
7. **Shropshire Councillors Report**
8. **Police Report**
9. **Training**
 - **Reports by members attending**
 - **Members wishing to attend training. Programme included in papers**
10. **Defibrillator: Council to agree on type of cabinet to house the defibrillator.**
11. **Council to review Working documents of the Parish Council**
 - Risk Assessment Documents
 - Financial Risk Documents
 - Complaints policy
 - Standing Orders
 - Financial Standing Orders.

These have all been adopted by the Parish Council and this is an annual review to ensure they are still relevant and appropriate to the Parish Council.
12. **Highways' Matters:**
 - ii) Clerk to report on highway matters
 - ii) Councillors to reports any highway matters
13. **Finance:**
 - Council to consider and approve payments of accounts (list to be circulated prior to the meeting)
 - To accept the Bank Reconciliation as presented by the clerk.
14. **Planning:**
 - **Clerk to report on previous applications**
 - Reference: 14/05004/FUL: Address: Proposed Agricultural Workers dwelling south east of Pitchford: Awaiting decision
 - Reference:17/00236/FUL
Address: Development land adjacent to Stoneleigh Acton Burnell
Proposal: Erection of 11 dwellings and associated garaging; alterations to vehicular access, formation of estate roads to include the felling of four trees: *Awaiting decision*
 - Reference: 17/02107/FUL (validated: 19/05/2017)
Address: Acton Pigott Farm, Acton Pigott, Shrewsbury, Shropshire, SY5 7PH
Proposal: Conversion of agricultural buildings to form student and staff accommodation, to include common dining and recreational area. Awaiting

decision: This was circulated by the clerk and members agreed that they had no objection to this application

- Reference:17/02774/VAR (validated: 20/06/2017)
Address: Concord College, Acton Burnell, Shrewsbury, Shropshire, SY5 7PF
Proposal: Variation of condition 1 attached to permission 15/01960/FUL dated 31/07/2015 - to allow the temporary classroom building to remain for a further period of two years. Awaiting decision. *This was circulated by the clerk and members agreed that they had no objection to this application.*

ii) Council to consider new planning applications

There are no new applications at this time.

iii) Clerk to report on any new applications received after 28th June 2017

- 15. Correspondence:** List to be circulated prior to the meeting
- 16. Personnel Committee Report;**
 - Council to receive clerks resignation
 - Council to note the steps in the process to recruit
 - Chairman of Personnel Committee to report on progress to date
 - Council to delegate full powers to the Personnel committee to recruit and make a job offer to successful candidate.
- 17. LJC:** Update for next meeting.
- 18. Parish Matters.**
- 19. Date and time of next meeting; Tuesday 12th September 2017**

Clerk:

Lorna Pardoe

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