

## Year end Bank Reconciliation

ABFPR&L PC							Lightsource					
MONTH	EXPENDITURE	INCOME	BALANCES			MONTH	EXPENDITURE	INCOME	BALANCE			
			TOTAL	GENERAL FUND	CIL							
	£	£	£	£	£		£	£	£			
31-Mar-22			B/F	£27,129.10	£9,022.22	£18,106.88	31-Mar-22		B/F	49,726.80		
<b>2022</b>												
April	-£1,239.99	£8,110.83		£33,999.94	£13,487.92	£20,512.02	April	-216.92	1.93	49,511.81		
May	-£851.58	£116.35		£33,264.71	£12,752.69	£20,512.02	May	-439.40	13,361.77	62,434.18		
June	-£1,381.39	£0.80		£31,884.12	£11,372.10	£20,512.02	June	-1,519.86	1,066.55	61,980.87		
July	-£1,210.91	£0.79		£30,674.00	£10,161.98	£20,512.02	July	-289.85	1.52	61,692.54		
August	-£325.81	£3.32		£30,351.51	£9,839.49	£20,512.02	August	-6,001.40	5.92	55,697.06		
September	-£357.38	£4.86		£29,998.99	£9,486.97	£20,512.02	September	-505.00	9.50	55,201.56		
October	-£429.69	£6.61		£29,575.91	£9,063.89	£20,512.02	October	-43.40	16.45	55,174.61		
November	-£1,385.21	£10.24		£28,200.94	£7,688.92	£20,512.02	November	-5.80	19.34	55,188.15		
December	-£685.69	£13.36		£27,528.61	£7,016.59	£20,512.02	December	-51,005.00	2.01	<b>4,185.16</b>		
								(51,000 transferred to ABFPR&L for C&C Bond - £1000 to be returned)				
								5.00 bank fee				
<b>2023</b>												
January	-£529.18	£17.66		<b>£27,017.09</b>	£6,505.07	£20,512.02	January	-5.40	2.91	<b>4,182.67</b>		
February	-£210.29	£21.67		<b>£26,828.47</b>	£6,316.45	£20,512.02	February	-5.00	3.55	<b>4,181.22</b>		
March	-£125.00	£21.42		<b>£26,724.89</b>	£6,212.87	£20,512.02	March	-5.00	3.46	<b>4,179.68</b>		
<b>Totals</b>	<b>-£8,732.12</b>	<b>£8,327.91</b>		<b>£26,724.89</b>			<b>Totals</b>	<b>-60,042.03</b>	<b>14,494.91</b>			
<b>Reconciliations</b>												
Bank balance as at 31 March 2023:						Bank balance as at 31st March 2023:						
Current account 10100714		£3,501.18					Current account 42260026		89.15			
BMM account 82259869		£24,343.71					BMM account 72260034		4,090.53			
Less Chq 100425 not yet drawn		-£120.00							<b>4,179.68</b>			
Less transfer due to Lightsource												
		<b>£27,724.89</b>										

Signed

Date

## Analysis of Variances

ABFPR&L PC				Lightsource			
Expenditure	Budget	Actual to end March	NOTES and EXPLANATION OF VARIANCES	Expenditure	Budget	Actual to end March	
	2022/2023	2023			2022/2023	2023	
<b>General Administration</b>				<b>Community</b>			
Clerk Salary / NI/PAYE/ Home Working Allowance	£4,297.78	£6,134.02	Actual includes additional hours for CiLCA training. Budgeted overall total £6252.29	Community Benefit Funding		£2,728.52	
Contingency	£50.00			<b>Administration</b>			
Travel expenses		£46.80	Locum Clerk travel expenses	Bank charges		£66.26	
Postage		£51.80	Cambridge and Counties account set up	<b>LGA 1972 s137</b>			
Stationery/IT Equipment	£200.00	£263.56	Two new tablets purchased	Grants			
				Defibrillator expenses		£5,029.00	
Bank charges	£60.00	£62.80		<b>Net expenditure</b>	<b>£0.00</b>	<b>£7,823.78</b>	
Audit	£100.00	£100.00		VAT		£1,185.54	
GDPR - Data Protection	£35.00	£35.00		<b>Gross expenditure</b>		<b>£9,009.32</b>	
Payroll services	£95.00	£95.00		<b>Internal Transfers</b>		£0.00	
PC Support	£50.00	£0.00	Included in Website/email total below: £38.99			<b>£9,009.32</b>	
Insurance	£350.00	£289.81					
Mobile phone		£104.25		<b>Income</b>			
SALC Subscription	£405.00	£304.35	Budget combined SALC and SLCC annual fees				
SLCC Subscription		£98.00		Lightsource funding		£13,359.99	
<b>Communication</b>				Bank interest		£69.92	
Website/email	£228.00	£228.99		Ticket income		£1,065.00	
Meeting room hire costs	£90.00	£120.00		VAT refunds			
<b>Training</b>				<b>Total income</b>	£0.00	<b>£14,494.91</b>	
Clerk	£1,954.51	£0.00	Additional training costs paid in salary				
Councillor	£200.00	£140.35		Internal Transfers		£0.00	
<b>Democracy</b>				<b>TOTAL</b>		<b>£14,494.91</b>	
Elections	£100.00	£400.00	Fee for May 21 election underestimated				
Chair's Allowance	£150.00	£150.00					
Neighbourhood fund (CIL)							
<b>Net expenditure</b>	<b>£8,365.29</b>	<b>£8,624.73</b>					
VAT	0	£107.39					
<b>Gross expenditure</b>	<b>£8,365.29</b>	<b>£8,732.12</b>					
<b>Income</b>							
Precept	£5,705.00	£5,705.00					
Bank interest	£2.88	£102.24					
Other	£0.00						
Neighbourhood Fund	£0.00	£2,405.14	Unexpected receipt				
VAT refunds	£60.00	£115.53					
<b>Total income</b>	<b>£5,767.88</b>	<b>£8,327.91</b>					

## Payments for authorisation

### ABPFR&L General Account

Invoice	Payment	Reference	Supplier	PAYM'T	Details	Amount
Date	Date			DETAIL		£
March						
11/03/2023	11/03/2023	67	HSBC	DD	Bank charge	5.00
April						
02/04/2023	20/04/2023	1	DM Payroll Servs.	BACS	Payroll	120.00
17/04/2023		2	Zurich	DD	Insurance	296.98
20/04/2023	04/05/2023	3	O2	DD	Mobile phone	11.89
20/04/2023	20/04/2023	4	Microsoft	BACS	Office 365 subscription	59.99
24/04/2023		5	SALC	BACS	Subscription	328.63
08/04/2023	08/04/2023	6	HSBC	DD	Bank charge	5.00
11/03/2023	03/04/2023	7	O2	DD	Mobile phone	10.49
May						
29/04/2023		8	Kathy Symonds	BACS	Internal audit	130.00

### Lightsource

Payment	Reference	Supplier	PAYM'T	Details	Amount
Date			DETAIL		£
2023					
March					
06/03/2023	LS26	HSBC	DD	Bank charge	5.00
April					
03/04/2023	LS1	HSBC	DD	Bank charge	5.00

**Signed**

**Date**

## Bank Reconciliation

ABFPR&L PC							Lightsource					
MONTH	EXPENDITURE	INCOME	TOTAL	BALANCES			MONTH	EXPENDITURE	INCOME	BALANCE		
				GENERAL FUND	CIL							
	£	£	£	£	£	£		£	£	£		
01-Apr-23							01-Apr-23					
2023							2023					
April	£832.98	£6,526.88	£32,418.79	£11,906.77	£20,512.02		£5.00	£16,212.90		£4,179.68		
May			£32,418.79	£11,906.77	£20,512.02	May				£20,397.58		
June			£32,418.79	£11,906.77	£20,512.02	June				£20,397.58		
July			£32,418.79	£11,906.77	£20,512.02	July				£20,397.58		
August			£32,418.79	£11,906.77	£20,512.02	August				£20,397.58		
September			£32,418.79	£11,906.77	£20,512.02	September				£20,397.58		
October			£32,418.79	£11,906.77	£20,512.02	October				£20,397.58		
November			£32,418.79	£11,906.77	£20,512.02	November				£20,397.58		
December			£32,418.79	£11,906.77	£20,512.02	December				£20,397.58		
2024							2024					
January			£32,418.79	£11,906.77	£20,512.02	January				£20,397.58		
February			£32,418.79	£11,906.77	£20,512.02	February				£20,397.58		
March			£32,418.79	£11,906.77	£20,512.02	March				£20,397.58		
<b>Totals</b>	<b>£832.98</b>	<b>£6,526.88</b>	<b>£32,418.79</b>			<b>Totals</b>	<b>5.00</b>	<b>16,212.90</b>				
<b>Reconciliations</b>												
Bank balance as at 30 April 2023:							Bank balance as at 30 April 2023:					
Current account 10100714		£8,745.69					Current account 42260026		£15,292.52			
BMM account 82259869		£24,370.59					BMM account 72260034		£5,095.06			
Less Zurich Insurance		-£296.98							<b>£20,387.58</b>			
Less SALC sub		-£328.63										
Less MS 365 sub		-£59.99										
Less 02 invoice		-£11.89										
		<b>£32,418.79</b>										

Signed

Date

## Budget Comparison and Reserves

ABFPR&L PC				Lightsource			
Expenditure	Budget	Actual to end April	NOTES	Expenditure	Budget	Actual to end April	Notes
	2023/2024	2023			2023/2024	2023	
<b>General Administration</b>				<b>Administration</b>			
Clerk Salary / NI/PAYE/ Home Working Allowance				Bank charges	£60.00	£5.00	
Contingency	£4,500.00	£0.00		<b>Community Benefit Grant Funding</b>			
Travel expenses	£50.00	£0.00		Grants	£1,750.00	£0.00	
Postage	£24.00	£0.00		Defibrillator expenses	£180.00		
Stationery	£10.00	£0.00		Frodesley bus shelter	£11,000.00		May come from CL
Office equipment and software	£50.00	£0.00		<b>Community</b>			
Bank charges	£100.00	£49.99		Pitchford Village Hall			
Audit	£60.00	£5.00		Notice boards	£2,500.00	£0.00	
GDPR - Data Protection	£100.00	£130.00		<b>Net expenditure</b>	<b>£12,990.00</b>	<b>£5.00</b>	
Payroll services	£35.00	£0.00		<b>VAT</b>		£0.00	
PC Support	£120.00	£120.00		<b>Gross expenditure</b>	<b>£12,990.00</b>	<b>£5.00</b>	
Insurance	£50.00			<b>TOTAL</b>	<b>£12,990.00</b>	<b>£5.00</b>	
Mobile phone	£400.00	£265.16		<b>Income</b>			
SALC Subscription	£105.00	£18.65			Budget	Actual to end April	
SALC Subscription	£310.00	£328.63			2023/2024	2023	
SLCC Subscription	£112.00	£0.00		Lightsource funding	£13,000.00	£15,208.37	
<b>Communication</b>				Bank and bond interest	£1,640.00	£4.53	
Website/email	£200.00	£0.00		VAT refunds	£1,185.54	£0.00	
Meeting room hire costs	£120.00	£0.00		<b>Total income</b>	<b>£15,825.54</b>	<b>£15,212.90</b>	
<b>Training</b>				Internal Transfers		£0.00	
Clerk	£500.00	£0.00		<b>TOTAL</b>	<b>£15,825.54</b>	<b>£15,212.90</b>	
Councillor	£200.00	£0.00					
<b>Democracy</b>							
Elections		£0.00					
Chair's Allowance	£150.00	£0.00					
Neighbourhood fund (CIL)	£7,000.00						
<b>Net expenditure</b>	<b>£14,196.00</b>	<b>£917.43</b>					
<b>VAT</b>	<b>£150.00</b>	<b>£45.55</b>					
<b>Gross expenditure</b>	<b>£14,346.00</b>	<b>£962.98</b>					
<b>General fund expenditure (Total less Neighbourhood fund)</b>	<b>£7,196.00</b>	<b>£917.43</b>					
<b>Income</b>							
	Budget	Actual to end April					
	2023/2024	2023					
Precept	£6,500.00	£6,500.00					
Bank interest	£60.00	£26.88					
Other							
Neighbourhood Fund		£0.00					
VAT refunds		£0.00					
From reserves	£636						
<b>Total income</b>	<b>£7,196.00</b>	<b>£6,526.88</b>					
<b>Reserves</b>							
	General funds	Neighbourhood CL - Restricted	Lightsource - Restricted				
Allocated reserves			£50,000.00				
Unallocated reserves	£11,906.77	£20,512.02	£20,387.58				
Totals	£11,906.77	£20,512.02	£70,387.58				
<b>TOTAL RESERVES</b>	<b>£102,806.37</b>						