

## Parish Council Meeting

**NOTICE IS HEREBY GIVEN** that a Parish Council meeting will take place at Pitchford Village Hall on Tuesday **17 January 2023** commencing **7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.



Signed:  
Sharon Clayton MPA, BA (Hons), FSLCC  
Locum Clerk

Date of issue: 10 January 2023

## A G E N D A

### **FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018**

Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

**Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.**

1. **Chairman's Welcome**
2. **Apologies for Absence**
3. **Disclosure of Pecuniary Interests, Bias and Pre-determination**

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be pre-determined.

4. **Public Session**
5. **Minutes**

To consider and approve the minutes from a Parish Council meeting held on 8 November 2022 (appendix 5)

6. **Police Report**
7. **Shropshire Councillor Report**

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley  
Parish Council**

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**8. Clerk's Report – (appendix 8)**

**9. Finance**

- a. To consider and approve payments to date (appendix 9a)
- b. To consider and approve bank reconciliations to date (appendix 9b)
- c. To consider and approve income and expenditure to date (appendix 10)

**10. Budget and Precept 2023/2024**

To consider and approve the budget and precept for 2023/2024 (appendix 10)

**11. Community Event**

To consider and approve whether the Parish Council should facilitate a community event later this year (funded from Lightsource funds)

**12. Defibrillators**

To consider and approve retrospectively the purchase of 3 new defibrillators and accessories (appendix 12)

**13. Civility and Respect**

To consider and approve signing up to the Civility and Respect Pledge (appendix 13)

**14. General Power of Competence**

In pursuance of the Localism Act 2011, Part 1, Chapter 1, Section 1, to consider and approve that, as the Parish Council meets the required criteria of at least two-thirds of its Members being elected and the Clerk has the required qualification (CiLCA), the Parish Council exercises the general power of competence in accordance with the (General Power of Competence) (Prescribed Conditions) Order 2012

**15. Planning Applications for Consideration**

To consider and approve a response to the following:

<b>Application number</b>	<b>Details</b>
23/00073/AGR Oaklands Farm, Pitchford, Condover	Proposed agricultural reservoir

**16. Planning Applications already Considered – TO NOTE**

<b>Application number</b>	<b>Details</b>
None received	

**17. Planning Decisions – TO NOTE**

<b>Application number</b>	<b>Details</b>
22/04668/FUL & 22/04669/LBC 1 Frodesley House Farm Barns, Frodesley, Shrewsbury	Conversion of one bay of double garage to form utility room Permission GRANTED 19 December 2022

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley  
Parish Council**

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**18. Consultation**

To consider and approve a response to:

- a. the Boundary Review – further information available at:  
<http://www.consultation.lgbce.org.uk/> and <https://www.lgbce.org.uk/>
- b. Shropshire Council's Budget 2023/2024 – further information at:  
<https://www.shropshire.gov.uk/get-involved/budget-consultation-202324/>
- c. Shropshire Council's draft Sustainable Warmth Strategy

**19. Traffic Calming**

To receive an update on traffic calming

**20. Footpath**

To receive an update on a footpath from Acton Burnell to Pitchford

**21. Jubilee Tree Planting**

To receive an update on Jubilee planting

**22. Parish Matters**

To consider any parish matters and approve any action required

**23. Next Meeting**

To NOTE the next meeting will take place on Tuesday 14 March 2023 commencing at 7.30pm

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**PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it will be PROPOSED, SECONDED and RESOLVED that the public and press should not be present

**24. Staffing**

- a. To receive an update on staffing matters from the Chairman of the Staff Recruitment Committee
- b. To consider and approve the appointment of an RFO in accordance with the LGA 1972, Section 151