

Parish Council Meeting

NOTICE IS HEREBY GIVEN that a Parish Council meeting will take place at Pitchford Village Hall on Tuesday 14 March 2023 commencing 7.30pm and Members are hereby summoned to attend for the purpose of transacting the following business.

Paul Harrison
RFO/Acting clerk

Date of issue: 6 March 2023

A G E N D A

FILMING AND RECORDING OF COUNCIL MEETINGS AND THE REQUIREMENTS OF THE DATA PROTECTION ACT 2018
Any person present at a Council meeting may not orally report or comment about a Council meeting as it takes place but otherwise may; film photograph or make an audio recording of a meeting; use any other means for enabling persons not present to see or hear proceedings at a meeting as it takes place or later; report or comment on the proceedings in writing during or after a meeting, or orally report or comment after the meeting. Anyone making a recording for non-domestic purposes is advised to seek advice on their obligations to ensure any processing of personal information complies with the Data Protection Act.

Anyone who objects to being filmed or recorded should notify the Clerk prior to the commencement of the meeting.

1. Chairman's Welcome
2. Apologies for Absence
3. Disclosure of Pecuniary Interests, Bias and Pre-determination

In accordance with Section 29 of the Localism Act 2011 Members are personally responsible for deciding whether they should disclose an interest at this meeting. Where a matter arises at a meeting which directly relates to a Member's Disclosable Pecuniary Interests they must disclose the interest, not participate in any discussion nor vote on the matter and must not remain in the room unless they have been granted a dispensation. If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest. (Please refer to the Council's Code of Conduct).

Members are also reminded they should not make decisions with a closed mind and must declare a bias and not vote on matters where their decision could be pre-determined.

4. Public Session
5. Minutes

To consider and approve the minutes from a Parish Council meeting held on 17 January 2023.

6. Police Report
7. Shropshire Councillor Report
8. Clerk's Report

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley
Parish Council**

Actions from the meeting on January 17th:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
10	Budget and precept approved.	Yes	The precept request has been sent to Shropshire Council. The budget has been published on the Parish Council's website.
11	Cllr. Paul Harrison to try to find out whether the local community would like the Parish Council to fund a community event.	Yes	Awaiting responses.
15	Request an update on planning enforcement cases 19/06442/ENF and 19/06414/ENF.	Work in progress	Emailed Cllr. Dan Morris 24.1.23. Response received. To be reported under agenda item 13.
22	Cllr. Paul Harrison to contact Veolia concerning a bright light in the yard causing a distraction to motorists.	Yes	The light has been adjusted.
22	Cllr. Paul Harrison to make enquiries of the cost to upgrade councillor email boxes.	Yes	Awaiting response.
22	Report dead bows on Oak trees at Haypole Farm.	Yes	Reported to Shropshire Council Tree Officers 24.1.23
22	Report mud and ice blockage on road at the turn off to Acton Piggott near the Concorde College entrance.	Yes	Reported to Shropshire Council 24.1.23

9. Finance

- a. To consider and approve payments to date.
- b. To consider and approve income and expenditure to date.
- c. To consider and approve bank reconciliations to date.
- d. To consider and approve internal audit quotation of £130.

10. Councillor Email

To consider and approve the cost to upgrade the capacity for councillor emails

11. Community Event

To consider and approve whether the Parish Council should facilitate a community event later this year (funded from Lightsource funds)

12. Planning Applications for Consideration

To consider and approve a response to the following:

Application number	Details
None noted.	

13. Planning Applications already Considered – TO NOTE

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley
Parish Council**

Application number	Details
23/00227/TCA Main House, Concord College, Acton Burnell	Works to a number of trees with Acton Burnell Conservation Area
23/00228/TCA The Principals House, Acton Burnell	Removal of hung up/snapped branches from 2 Atlas Cedar trees (T769 and T772) and crown lift lower branch tips from one group of mixed species trees (T713) to approx. 5.5 metres over the road within Acton Burnell Conservation Area
23/00230/TCA The Principals House, Acton Burnell	Fell to ground level one English Yew tree (T538) and pollard at approx. 3 metres above ground one Pear tree (T553) within Acton Burnell Conservation Area
23/00234/TCA The Warren, Acton Burnell	Crown reduction of one Common Walnut tree (T588) to clear building by 2 metres (pruning cuts no larger than 100mm diameter) with Acton Burnell Conservation Area
23/00235/TCA 9 Acton Burnell	Fell to ground level one Ash tree (T618) within Acton Burnell Conservation Area
23/00236/TCA Cross Cottage, 18 Acton Burnell	Pollard one Portuguese Laurel tree (T634) at 2 metres leaving basal growth at 300mm with Acton Burnell Conservation Area
23/00474/TCA Severn Trent, Sewage Treatment Works, Acton Burnell	Remove 1no. Ash and crown reduce 1no. Hawthorn to 500mm below the fence

14. Planning Decisions – TO NOTE

None noted.

15. Planning Enforcements – TO NOTE

Application number	Details
19/06414/ENF - Frodesley Lodge	Owner has been contacted by planning officer suggesting a retrospective application.
19/06442/ENF - Development Land Adjacent Stoneleigh Close	Planning officer advises that developer could not obtain land needed to increase the visibility splay. Issue to be resolved with new development which includes a condition requiring improved splays. No further action proposed. A mirror has been installed to provide some temporary mitigation.

16. Consultation

To consider and approve a response to:

West Mercia Police Local Policing Community Charter questionnaire.

17. Traffic Calming

To receive an update on traffic calming.

18. Footpath

**Acton Burnell, Frodesley, Pitchford, Ruckley & Langley
Parish Council**

To receive an update on a footpath from Acton Burnell to Pitchford.

19. Frodesley Bus Shelter

To receive an update on replacement/repair of the bus shelter

20. Parish Matters

To consider any parish matters and approve any action required.

20.1 EV charging points

21. Annual Parish Meeting

To NOTE the Annual Parish Meeting meeting will take place on Tuesday 3rd May 2023 commencing at 7.00pm

22. Annual Parish Council Meeting

To NOTE the Annual Parish Council Meeting will take place on Tuesday 3rd May 2023 commencing at 7.30pm (or immediately following the Annual Parish Meeting).