

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting Tuesday 8 July 2025 at 7.30pm Pitchford Village Hall

DRAFT MINUTES

25.7.1 The Chair welcomed all to the meeting and explained the proceedings.

25.7.2 Present and Apologies

Present: Cllr J Long – Chair, Cllr C Culliss, Cllr P Harrison, Cllr K Faulkner, Cllr G Ball, Cllr A Hotchkiss, Cllr R Morgan, Cllr G Davies, Cllr R Davies, County Cllr C Naylor, Mrs A Morris – Clerk

Public: Mr A Davies, Mr R Davies, Mr M Price

25.7.3 Declarations of Pecuniary or Personal Interest – None

25.7.4 Minutes of Last Meeting - Members confirmed and accepted the minutes of the previous meeting on 13 May 2025 as a correct record.

25.7.5 Public Session – None required

25.7.6 Shropshire Councillor's (SC) Report – See Appendix A – Shropshire Councillor's report for Councillor Naylor's full report.

Finance

25.7.7 Payments - The Council approved the following payments:

Account	Payee	Item	Amount £
ABFPR&L	Clerk	May salary	480.86
	HMRC	National Insurance Contributions	8.81
	Zurich Municipal	Insurance	95.44
	SLCC	Membership	110.00
	O2	Mobile phone	12.91
	Unity Trust Bank	Bank charges	6.00
	Clerk	June salary	480.86
	HMRC	National Insurance Contributions	8.81
	ICO	Data Protection Fee	47.00
	O2	Mobile phone	12.91
	Clerk	APM refreshments	25.00
Lightsource	Pitchford Village Hall	Broadband grant	359.28
	Unity Trust Bank	Bank charges	6.00
	Med Uk	Defib pads	132.00
Total			2,044.43

25.7.8 The Council accepted the Bank Reconciliation as presented by the Clerk.

25.7.9 The Council reviewed expenditure against budget year to date and approved £12 overspend on GDPR – Data Protection budget line due to ICO price increase.

Clerk's Report

25.7.10 Report on actions from the meeting 13 May 2025:

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
25.5.7.2	All Councillors to submit new declaration of interest forms by 2 June 2025.	Yes	Only 2 forms have been published by SC so far. Action: Clerk to monitor
25.5.22	Clerk to publish dates for Public Rights and Publication of unaudited AGAR on noticeboards and website	Yes	
25.5.25	Clerk to pay Cllr Harrison £100 Chair's allowance	No	Cllr Harrison decided to forgo allowance
25.5.38	Cllr Naylor to follow up on whether it has been decided to clear the drains in Ruckley on a more regular basis.		
	Cllr Naylor to chase fixing the road from Ruckley to Causeway Wood.		
	Clerk to write to MP re Cound Pitchford bridleway modification order and send all info to brief Cllr Naylor	Yes	MP will raise with SC Chief Exec
	Clerk to brief Cllr Harrison that E Jackson does not want permissive path on land	Yes	
25.5.39	Clerk to chase SC on removal of extraneous signs and copy Cllr Naylor in on this and outstanding 30mph work.	Yes	SC state 30mph should be advertised in July and extra work will be completed at the same time.
	Clerk to report need to repaint white lines at Acton Burnell/Ruckley junction and at the former Royal Oak bend on fixmystreet.	Yes	AB lines have been added to SC works programme
	Clerk to write to SC to ask what action they are planning to undertake to the culvert which has caused a new 7.5 tonnes weight limit on the Cross Houses road.	Yes	No response yet
25.5.44	Clerk to send Cllr Naylor update on outstanding enforcement issues.	Yes	
25.4.47	Clerk to add timing of meetings in winter months to next meeting's agenda	Yes	See 25.7.22

PC Working Documents

25.7.11 Complaints Procedure - The Council reviewed and agreed this policy unchanged.

Highways Matters

25.7.12 No Highways Matters were raised.

Rights of Way

25.7.13 General issues – None raised

25.7.14 Maintenance – **Actions:**

- **Clerk to write article for Village Views and Facebook page requesting information on paths which require additional maintenance.**
- **Cllrs Hotchkiss and R Davies to review suggestions in J Glover's email of 8 July**
- **Cllr Long to inform J Glover of effort which has been put into trying to achieve Pitchford to Acton Burnell footpath.**

Signed:
Date:

Chairman

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Planning

25.7.15 Council to consider new planning applications

Ref: 25/02241/CPL (validated 18/06/25) FOR INFORMATION ONLY

Address: Meadow House, Frodesley, SY5 7HD

Proposal: Lawful development certificate for proposed single storey side extension

Ref: 25/02242/FUL (validated: 18/06/2025)

Address: Proposed Residential Development Land to the East of Stoneleigh Close, Acton Burnell

Proposal: Erection of 9no. dwellings and associated garaging

The Council unanimously agreed to support this application **Action: Clerk to submit support on SC planning Portal with note that plans should be updated to show splay at entrance to south and adjustment to wall to allow this.**

25.7.16 Other planning applications/notices/enforcement issues. The Council received notification of an additional application after the agenda was published:

Ref: 25/02451/CPE (validated: 03/07/2025) FOR INFORMATION ONLY

Address: Barn at West Farm, Ruckley, Acton Burnell, SY5 7HR

Proposal: Certificate of Lawfulness for existing use for erection of a barn to store hay and animal feed erected following a prior notification application under reference 12/00374/AGR which confirmed that Prior Approval was not required.

Consultations

25.7.17 Shropshire Council call for information – Cllr Long updated the Council on his meeting with SC Cllr David Minnery, Chair - Transformation and Improvement Overview and Scrutiny Committee regarding possibility of devolving SC duties, such as repairing potholes, to Parish and Town Councils. Cllr Minnery is looking for Councils to pilot schemes. The Council agreed to express interest while also highlighting concerns about how such schemes would be monitored, supported and budgeted. **Action: Clerk to submit questionnaire response.**

25.7.18 Post-election survey – The Council considered its response to this survey. **Action: Clerk to submit response**

Parish Matters

25.7.19 Annual Parish Meeting – there were no actions arising from the APM on 20 May 2025. The Council agreed to continue to hold this as a separate meeting next year.

25.7.20 Neighbourhood Plans – The Council passed a resolution calling on the Government to provide dedicated funding for neighbourhood plans as requested by SALC

Time, Date & Place of Next Meetings

25.7.21 7.30pm on Tuesday 9 September 2025 at Pitchford Village Hall

25.7.22 The Council considered a motion to change the times of winter meetings and decided to keep them at 7.30pm year round.

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Appendix A – Shropshire Councillor's report

Shropshire Councillor Report

Acton Burnell Parish Council Tues July 8th 2025

Introduction

I'm still working on how I'm most useful to yourselves, and on the format/content for these reports.

As I see it my job is:

- keep you informed on major Council issues
- facilitate your engagement on relevant topics
- support you in arguing for parish concerns/funding
- help you with specific local tasks.

I hope that's roughly it! feedback welcome.

Shropshire Council FYI

Town and Parish Councils initiative

Led by Dep Leader Cllr Alex Wagner and Scrutiny Chair Cllr David Minnery this offers the chance for town and parish councils to take on local responsibilities with funding from the Council. The thinking is that they'll get better value for money – and better quality of services – than if services are run from Guildhall. Local needs will vary – you will know better than me – but could include street cleaning, ditch clearing, sign maintenance, pavement fixing, maybe even potholes. Councils could employ e.g. local builders, local farmers, or indeed use volunteers. Shropshire Council could help with additional insurance cover if needed. Right now Alex/David are looking for expressions of interest and possible pilots, so if interested please respond soon and cc me!

North West Relief Road/Dobbies Roundabout

As you'll have seen the Lib Dem Council is looking to pull out of NWRR because the capital cost (varying estimates £150-200m) is unfunded, and to borrow would place a severe future burden on finances. This isn't confirmed yet but seems likely, following meetings with DfT. My immediate response was 'let's announce plans to improve Dobbies Roundabout', I was told 'be patient'. Naturally I and the Lib Dem Cllrs along the A49 – 5 of us – will be pushing for that.

Local government funding

Government has announced an 8 week consultation on changing the funding formula, towards 'fairer funding' (their words). This is billed as addressing the additional financial needs facing councils with significant rural reach and high adult social care needs. It is hoped it may help Shropshire as soon as 2026/7.

Pharmacy Needs Survey

This is a quote from a Shropshire HWBB notice:

"We consider community pharmacies to be a key public health resource and recognises that they offer potential opportunities to commission health improvement initiatives and work closely with partners to promote health and wellbeing.

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

“You are invited to contribute to a consultation to identify the views of stakeholders and members of the public on whether the current assessment addresses the necessary and important issues.

“A questionnaire has been produced to gather feedback closing on 26 August 2025. Please complete the consultation survey, which you can access by clicking on the ‘How to get involved’ tab at the top of the page. [Shropshire PNA 2025 DRAFT.pdf](#)”

Burnell Division activity FYI

Pulverbatch phone outage

Sadly council workman (apparently) cut through a fibre broadband cable while trimming the verge near Pulverbatch. I was able to get the right person in the council (Ben Walker) to help expedite repairs.

Wrentnall artics problem

Residents report artics getting stuck on tight bend in village, I’m now trying to get extra signage

Leebotwood A49 meet

I got the A49 Route Manager to visit Leebotwood recently to discuss the pedestrian crossing campaign, speed limits, etc. – we’ve now invited him back for a public meeting Tuesday (630pm 8.7 Village Hall)

Longnor 20mph

Longnor residents are concerned about traffic and speed through the village, I’m meeting with the school shortly and Highways say a 20mph limit is planned for 2026/7.

Dorrington - low flying helicopter

I’ve been liaising with Falklands Rd resident and Shawbury about low flying helicopter training route – wakes resident’s young child! Shawbury being helpful

Acton Burnell Parish activity

Regarding the Town and Parish Councils initiative mentioned above, I have arranged for John to meet Cllr Minnery, one of the two leads (I haven’t set up any other such meetings for the other Burnell parishes, as yet).

Anna has flagged the following planning/highways issues where I may be able to assist:

Stoneleigh access road/visibility splays: issue parked pending further development

Bridleway modification/RoW Pitchford-Golding: awaiting officer processing

Frodesley village/signage: officer commitment to progress

Outstanding planning enforcement issues: awaiting update from Planning

Signed:
Date:

Chairman