

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting Tuesday 5 March 2024 at 7.30pm Pitchford Village Hall

MINUTES – DRAFT

24.3.1 The Chair welcomed all to the meeting and explained the proceedings.

24.3.2 Present and Apologies

Present: Cllr P Harrison – Chair, Cllr C Culliss, Cllr A Hotchkiss, Cllr K Faulkner, Cllr G Ball, Cllr R Morgan, Cllr T Johnson, County Cllr D Morris, Mrs A Morris – Clerk

Public: Mr D Bennion

Apologies: Cllr G Davies, Cllr J Long

24.3.3 Declarations of Pecuniary or Personal Interest – none

24.3.4 Minutes of Previous Meetings – the minutes of the meetings on the following dates were accepted as a correct record:

24.3.4.1 16 January 2024

24.3.4.2 Extraordinary PC Meeting – 30 January 2024

24.3.4.3 Staff Appraisal Committee – 30 January 2024

24.3.5 Public Session – None required

24.3.6 Shropshire Councillor's Report –

- First stage of Smithfield Riverside regeneration has been approved.
- Shropshire Council (SC) approved further £16.981m capital funding towards delivery of the Shrewsbury North West Relief Road (NWRR). Full business case is due September 2024 with building anticipated to start March 2025.
- 98.4% of pupils were offered one of their preferences for secondary school place.
- SC voted to set a balanced budget for 2024/25, laying out plans to close a funding gap of £62m arising from increased demand and rising costs for its services. Significant savings are required and SC will be reviewing services including library, leisure centre and household recycling centre provision; charging for green waste collection; reducing Council buildings and assets. Responsibility for some non-statutory services may be devolved to town/parish councils.
- The Government has announced Shropshire will receive an additional £136.4m to improve transport infrastructure over seven years.

Finance

24.3.7 The Council approved the following payments:

Account	Payee	Item	Amount £
ABFPR&L	Clerk	Jan Salary	361.98
	O2	Mobile phone	11.89
	Clerk	Feb Salary	787.61
	HMRC	NI	3.40
	Pitchford Village Hall	Meeting room hire	120.00
	O2	Mobile phone	11.89
Lightsource	HSBC	Bank charge	5.00
	Adrian Evans	Noticeboards Refurbishment	600.00
Total			1,901.77

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

- 24.3.8** The Council accepted the Bank Reconciliation as presented by the Clerk.
- 24.3.9** The Council reviewed expenditure against budget year to date and noted forecast underspend of circa £1,300 in general reserves.
- 24.3.10** This item was discussed in a private session due to confidentiality. The Council received and agreed the recommendations of the Staff Appraisal Committee.

Clerk's Report

- 24.3.11** Report on actions from the meetings on 16 and 30 January 2024:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
24.1.5	Clerk to find someone to assess Pitchford Bus stop and recommend any work required	Yes	Cllr Harrison asked Adrian Evans to assess bus stop. He recommends taking down and rebuilding the short walls, replacing the lower courses of stonework and will provide a quotation. Action: Clerk to obtain 2 more quotes
24.1.5	Clerk to draft, circulate and submit objection to planning application Ref: 23/05415/FUL	Yes	
24.1.6	Clerk to respond to SC budget consultation highlighting concerns that plans for transport funding was concentrated on Shrewsbury to the exclusion of rural areas.	Yes	Format of budget consultation did not allow for this sort of comment; therefore Clerk commented on "Shrewsbury Moves" consultation instead
24.1.12.1	Clerk to retrieve these funds from HSBC BMM accounts and close these accounts separately.	No	In progress, with HSBC to complete.
24.1.13	Clerk to submit precept request form to Shropshire Council by end of January.	Yes	
24.1.15	Clerk to ask Cllr Morris to chase response on enforcement issues	Yes	Outstanding enforcement cases closed. Details of enforcement cases are confidential.
24.1.15	Clerk to send out to get quotes for speed gateways to be considered at next meeting.	Yes	See 24.3.14
24.1.16	Clerk to revise Asset Register in line with new policy for consideration at March meeting.	Yes	See 24.3.12
24.1.17	Clerk to raise concerns about longevity o of pothole repairs with Cllr Morris and request more effective repairs.	Yes	
24.1.17	Clerk to ask Cllr Morris if this route could be added to gritting schedule	Yes	Roads are not part of defined gritting network
24.1.24	Clerk to respond to local policing charter	Yes	
24.2.5	Clerk to add objection to planning application ref: 23/05535/FUL on Shropshire Council planning portal website.	Yes	

Signed:
Date:

Chairman

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PC Working Documents

24.3.12 The Council agreed the revised Fixed Asset Register.

Highways Matters

24.3.13 **General update** - The Council noted the severe erosion of verges, this has been pointed out to the Shropshire Councillor and particular areas of concern should be reported on Fix My Street. Cllr Culliss noted lack of progress from Shropshire Council on the mirror, sign and other agreed works to signage at Frodesley village. These were to be undertaken this financial year along with formal approval for the new 30mph limit which should then be implemented early in 24/25. **Action: Clerk to chase Dave Gradwell.**

24.3.14 Speed management gateways for villages – The Council considered quotes received and decided to appoint JACS UK. **Action: Clerk to appoint JACS UK and establish timeframe for works. Action: Cllr Harrison to meet with local Cllrs to finalise locations for signs.**

Rights of Way

24.3.15 **Cound & Pitchford Modification Order 2024** – The Council considered the modification order for addition of bridleway between Pitchford and Cound via Golding to the definitive map.

24.3.16 **General issues** - none

Planning

24.3.17 **New planning applications** - the Council considered the following new planning applications:

Ref: 23/05549/PMBPA (validated: 01/02/24)

Address: Proposed Conversion of Agricultural Building at West Farm Ruckley, Acton Burnell

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to 1No dwellinghouse

The Council agreed unanimously to object to this application; questioning the validity of the existing structure and its usage meeting the requirements for Class Q permitted development. **Action: Clerk to submit objection to SC planning portal.**

Ref: 24/00477/AGR (validated 7/02/24) For information only

Address: Oaklands Farm, Pitchford

Proposal: Creation of a farm reservoir

24.3.18 **Other planning applications/notices/enforcement issues.**

Ref: 23/04725/FUL (validated 8/11/23)

Address: Concord College, Acton Burnell, SY5 7PF

Proposal: Erection of boarding house with staff accommodation, associated landscaping and parking.

The Council considered the amendments to this application published on 20 and 28 February 2024 and decided to reiterate that its objection to this application which has not changed despite these amendments. **Action: Clerk to submit comment to SC planning portal**

Signed:
Date:

Chairman

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Parish Matters

24.3.19 Ruckley noticeboard – The Council agreed to replace the noticeboard at Ruckley.

Action: *Clerk to obtain quotes and report on options for next meeting.*

24.3.20 Pitchford Village Hall - Spring Sustainability Event – 23 March 2024 – The Council agreed that Cllr Harrison would attend the event on behalf of the Parish Council.

24.3.21 Annual Parish Meeting – The Council decided to hold meeting separately from the Annual PC meeting and agreed to fund refreshments. **Action:** *Clerk to finalise date, organise and advertise meeting, invite attendees and research potential speakers.*

Time, Date & Place of Next Meetings

24.3.22 7.30pm on Tuesday 14 May 2024 at Pitchford Village Hall.

DRAFT

Signed:
Date:

Chairman