

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 5 March 2024 at 7.30pm

All Councillors are hereby summoned to attend the Annual Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 5 March 2024 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

24.3.1 Chairman's Welcome

24.3.2 Present & Apologies

24.3.3 Declarations of Pecuniary or Personal Interest

24.3.4 Confirmation and Acceptance of the Minutes of Previous Meetings

24.3.4.1 12 January 2024

24.3.4.2 30 January 2024

24.3.4.3 Staff Appraisal Committee Meeting 30 January 2024

24.3.5 Public Session

24.3.6 Shropshire Councillor's Report

Finance

24.3.7 Consider and approve payments of accounts (see list of payments)

24.3.8 Accept the Bank Reconciliation as presented by the Clerk

24.3.9 Review expenditure against budget year to date

Staff Appraisal Committee

24.3.10 Council to receive the recommendations of the Staff Appraisal Committee following its meeting on 30 January 2024 and approve increase to Clerk's scale point backdated to 1 February, in line with Committee's recommendations.

Clerk's Report

24.3.11 Report on Actions from the meetings on 12 January and 30 January 2024:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
24.1.5	Clerk to find someone to assess Pitchford Bus stop and recommend any work required	No	CLlr Harrison has asked Adrian Evans to assess bus stop
24.1.5	Clerk to draft, circulate and submit objection to planning application Ref: 23/05415/FUL	Yes	
24.1.6	Clerk to respond to SC budget consultation highlighting these concerns that plans for transport funding was concentrated on Shrewsbury to the exclusion of rural areas.	Yes	Format of budget consultation did not allow for these sorts of comments; therefore Clerk commented on Shrewsbury Moves consultation instead
24.1.12.1	Clerk to retrieve these funds from HSBC BMM accounts and close these accounts separately.	No	In progress, with HSBC to complete.

24.1.13	Clerk to submit precept request form to Shropshire Council by end of January.	Yes	
24.1.15	Clerk to ask Cllr Morris to chase response on enforcement issues	Yes	Outstanding enforcement cases closed. Details of enforcement cases are confidential.
24.1.15	Clerk to send out to get quotes for speed gateways to be considered at next meeting.	Yes	See 24.3.14
24.1.16	Clerk to revise Asset Register in line with new policy for consideration at March meeting.	Yes	See 24.3.12
24.1.17	Clerk to raise concerns about longevity o of pothole repairs with Cllr Morris and request more effective repairs.	Yes	
24.1.17	Clerk to ask Cllr Morris if this route could be added to gritting schedule	Yes	Roads are not part of defined gritting network
24.1.24	Clerk to respond to local policing charter	Yes	
24.2.5	Clerk to add objection to planning application ref: 23/05535/FUL on Shropshire Council planning portal website.	Yes	

PC Working Documents

24.3.12 Review and agree new version of Fixed Asset Management Register based on revised policy agreed at meeting on 12 January 2024

Highways Matters

24.3.13 Clerk to update Council on any Highways Matters

24.3.14 Speed management gateways for villages – Council to consider quotes received and decide whether to engage any of the companies which provided quotes.

Rights of Way

24.3.15 Cound & Pitchford Modification Order 2024 – Council to consider the modification order for addition of bridleway between Pitchford and Cound via Golding to the definitive map. (See www.shropshire.gov.uk/outdoor-partnerships/countryside-access-and-public-rights-of-way/wildlife-and-countryside-act-1981-modification-orders/)

24.3.16 General issues

Planning

24.3.17 Council to consider new planning applications

Ref: 23/05549/PMBPA (validated: 01/02/24)

Address: Proposed Conversion Of Agricultural Building At West Farm Ruckley, Acton Burnell

Proposal: Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the conversion of agricultural building to 1No dwellinghouse

Ref: 24/00477/AGR (validated 7/02/24) For information only

Address: Oaklands Farm, Pitchford

Proposal: Creation of a farm reservoir

24.3.18 Clerk to update on other planning applications/notices/enforcement issues

Ref: 23/04725/FUL (validated 8/11/23)

Address: Concord College, Acton Burnell, SY5 7PF

Proposal: Erection of boarding house with staff accommodation, associated landscaping and parking.

Parish Matters

24.3.19 Ruckley noticeboard – Council to consider and approve the replacement of the parish noticeboard in Ruckley which is beyond repair.

24.3.20 Pitchford Village Hall - Spring Sustainability Event – 23 March 2024 – Council to discuss how it may be involved in event.

24.3.21 Annual Parish Meeting – Council to consider Clerk’s recommendation to hold meeting separate to PC meeting and, if approved, agree date and budget for meeting.

Time, Date & Place of Next Meeting

24.3.22 7.30pm on Tuesday 14 May 2024 at Pitchford Village Hall

Signed: Anna Mon...

Date: 29 February 2024

Clerk and RFO