

## Payments to be authorised

Meeting date: 16 January 2024      Agenda ref: 24.01.7

### PC payments

Invoice	Payment	Reference	Supplier	PAYM'T	Details	Amount	Amount	Amount
Date	Date	AB		DETAIL			Paid	Pending
30/11/2023	30/11/2023	33	Clerk	BACS	Nov Salary	491.98	491.98	
20/11/2023	04/12/2023	34	O2	DD	Mobile phone	11.89	11.89	
18/10/2023	08/11/2023	35	HSBC	DD	Bank charge	5.00	5.00	
31/12/2023	31/12/2023	36	Clerk	BACS	Dec Salary	361.98	361.98	
18/12/2023		37	Clerk	BACS	Ink and postage	39.18		39.18
18/12/2023	08/01/2024	38	HSBC	DD	Bank charge	5.80	5.80	
20/12/2023	03/01/2024	39	O2	DD	Mobile phone	11.89	11.89	
04/12/2024	31/12/2023	40	Unity Trust Bank	DD	Bank charge	1.17	1.17	
04/01/2024		41	Frankwell Computers	BACS	Avast Cloudcare PC antivirus	39.99		39.99
<b>Total</b>						968.88	889.71	79.17

### Lightsource payments

Payment	Reference	Supplier	PAYM'T	Details	Amount	Amount	Amount
Date			DETAIL			Paid	Pending
04/12/2023	LS11	HSBC	DD	Bank charge	5.00	5.00	
31/12/2023	LS12	Unity Trust Bank	DD	Bank charge	1.17	1.17	
03/01/2024	LS13	HSBC	DD	Bank charge	5.80	5.80	
<b>Total</b>					11.97	11.97	0.00

Chair signature

Date