

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 16 January 2024 at 7.30pm

All Councillors are hereby summoned to attend the Annual Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 16 January 2024 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

24.1.1 Chairman's Welcome

24.1.2 Present & Apologies

24.1.3 Declarations of Pecuniary or Personal Interest

24.1.4 Confirmation and Acceptance of the Minutes of Previous Meetings

24.1.4.1 14 November 2023

24.1.4.2 4 December 2023

24.1.5 Public Session

24.1.6 Shropshire Councillor's Report

Finance

24.1.7 Consider and approve payments of accounts (see list of payments)

24.1.8 Accept the Bank Reconciliation as presented by the Clerk

24.1.9 Review expenditure against budget year to date

24.1.10 Approve payment to Clerk for 31 additional hours worked

24.1.11 Approve reappointment of Kathy Symonds as Internal Auditor

24.1.12 Clerk to update on banking matters

24.1.12.1 Bank account switch to Unity Trust Bank

24.1.12.2 Cambridge and Counties savings bond maturity

Budget and Precept 2024/25:

24.1.13 Council to decide precept amount for 2024/25

24.1.14 Council to review and approve budget for 2024/25

Clerk's Report

24.1.15 Report on Actions from the meetings on 14 November and 4 December 2023:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
23.11.13	Cllr Morris to check with Dave Gradwell that process for Frodesley 30mph TRO will be started before end of 2023/24.		
	Cllr Morris to chase response from enforcement team on cases 23/09639/ENF and 23/09781/ENF		
23.11.16	Clerk to seek quotes for speed management gateways	No	Cllr Harrison drafting tender documents see 24.1.16
23.11.17	Clerk to co-ordinate with Cllr Harrison to draft letter to SC re Oaklands Lane	Yes	

23.11.18	Cllr Johnson to send list of unresolved Rights of Way issues to Cllr Morris to raise with responsible officer at SC.	Yes	
23.12.05 23/04725/FUL	Clerk to research planning guidance to find material considerations to support objection and draft the objection, circulate to Councillors and submit to Shropshire Council.	Yes	
	Clerk to write to Concord College Trustees to outline objections and urge reconsideration of proposed location for boarding house.	Yes	No response as yet
	Clerk to submit comment on planning portal to highlight light pollution concerns and request that any exterior lighting associated with build include down lighters.	Yes	
23.12.05 23/04726/FUL	Clerk to submit neutral comment on planning portal	Yes	
23.12.05 23/04726/FUL 23/04725/FUL	Clerk to submit comments on both applications requesting detailed consideration of mitigation of traffic impacts as a result of construction works	Yes	

PC Working Documents

24.1.16 Review and agree new Fixed Asset Management Policy

Highways Matters

24.1.17 Clerk to update Council on any Highways Matters

24.1.18 Speed management gateways for villages – Cllr Harrison to update

24.1.19 Erosion of verges in Pitchford

Rights of Way

24.1.20 Oaklands Lane – Clerk to update

24.1.21 General issues

Planning

24.1.22 Council to consider new planning applications

Ref: 23/05455/TCA (validated 20/12/23) – consultation deadline passed

Address: Main House, Concord College, Acton Burnell, SY5 7PF

Proposal: To fell 12no. trees (T50-53, T59, T101, T132-137) (and replace T59 & T101) (as per schedule) within Acton Burnell Conservation Area

Ref: 23/05415/FUL (validated 15/12/23)

Address: Proposed Barn Conversions at Denver House, Acton Burnell

Proposal: Conversion of existing barns into 4 dwellings and installation of package treatment plant

24.1.23 Clerk to update on other planning notices/enforcement issues

Parish Matters

24.1.24 Local Policing Community Charter contract renewal – Council to reconsider local policing priorities

Time, Date & Place of Next Meeting

24.1.25 7.30pm on Tuesday 12 March 2024 at Pitchford Village Hall

Signed: _____

Anna Morris

Date: 11 January 2024

Clerk and RFO