

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting Tuesday 14 November 2023 at 7.30pm Pitchford Village Hall

MINUTES – DRAFT

23.11.1 Cllr Culliss acted as Chair for this meeting in Cllr Harrison's absence. The Chair welcomed all to the meeting and explained the proceedings.

23.11.2 Present: Cllr C Culliss – Chair, Cllr J Long, Cllr A Hotchkiss, Cllr K Faulkner, Cllr R Morgan, Cllr T Johnson, Cllr G Ball, County Cllr D Morris, Mrs A Morris – Clerk

Apologies: Cllr P Harrison, Cllr G Davies

23.11.3 Declarations of Pecuniary or Personal Interest – Cllr Johnson declared an interest in planning application reference 23/04620/CPL. Cllr Culliss declared an interest in planning enforcement case reference 23/09781/ENF.

23.11.4 Minutes of Previous Meetings – the minutes of the meeting on 19 September 2023 were accepted as a correct record.

23.11.5 Public Session – None required.

23.11.6 Shropshire Councillor's Report:

- The Boundary Review results have been published. Burnell ward will not be merged with Bayston Hill. Changes to Burnell ward will be the addition of Church Pulverbatch, Church Preen, Hughley and Kenley and the removal of All Stretton, Smethcott and Woolstaston.
- The Shrewsbury North West Relief Road received planning permission 2 weeks ago subject to satisfying conditions regarding drilling into aquifer. Building is due to start 2nd quarter 2025 to be completed in 2027.
- A new swimming pool is being built in Whitchurch.
- There will be a trial of on demand buses in the Pulverbatch area, replacing the under threat 546 service. Buses may be booked on app or by phone and will run 6 days a week.
- Consultation on Smithfield Riverside Centre ends on 15/11/2023.
- Shropshire Council (SC) is currently consulting on Public Spaces Protection Order relating to dog fouling and stray dogs. Closes 21/12/23.
- All Shropshire schools have been surveyed and RAAC has not been found in any.
- Parish issues:
 - Acton Burnell Castle closure due to trees, resolved, see item 23.11.19;
 - Cllr Morris is still chasing response on broken footbridge in Pitchford;
 - Oaklands Lane - see item 23.11.17.

Finance

23.11.7 The Council approved the following payments:

Account	Payee	Item	Amount £
ABFPR&L	Clerk	Sept Salary	335.98
	O2	Mobile phone	11.89

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

	HSBC	Bank charge	5.00
	Adrian Evans	Frodesley Bus Shelter Refurb deposit	200.00
	Clerk	Oct Salary	335.98
	Clerk	Reimbursement for paper	26.18
	O2	Mobile phone	11.89
	HSBC	Bank charge	5.00
Lightsource	Village Views	Grant	250.00
	HSBC	Bank charge	5.00
	HSBC	Bank charge	5.00
Total			1,191.92

- 23.11.8** The Council accepted the Bank Reconciliation as presented by the Clerk.
- 23.11.9** The Council reviewed expenditure against budget year to date.
- 23.11.10** The Council approved and signed the Unity Trust Bank application forms and initial investment cheques.
- 23.11.11** The Council reviewed the draft budget to be finalised at next meeting.
- 23.11.12** The Council unanimously approved the Clerk's pay rise in line with the Local Government Services Pay Agreement backdated to 1 April 2023.

Clerk's Report

- 23.11.13** Report on actions from the meeting on 19 September 2023:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
23.9.6	Cllr Morris to ask Dave Gradwell for timeframe for Frodesley speed management works	Yes	Works in plan for 2023/24 except 30mph limit – 2024/25. No specific dates. Action: Cllr Morris to check with Dave Gradwell that process for 30mph TRO will be started before end of 2023/24.
23.9.6	Cllr Morris to talk to school transport team re students not reaching college or primary school on time due to Frodesley Lane road closure	Yes	Road now open
23.9.9	Clerk and Councillors to consider any training they might require	Ongoing	
23.9.10	Clerk to transfer funds (£250) to Village Views	Yes	
23.9.12	Clerk to start process for transferring Council's banking to Unity Trust Bank	Yes	See item 23.11.10
23.9.14	Clerk to write to Adrian Bruce-Smythe to formally ask permission for D-Day beacon	Yes	
23.9.17	Councillor Long to send Cllr Morris pin of exact location of part-filled pothole in Pitchford	Yes	Hole has been filled
23.9.23	Cllr Morris to request update on enforcement cases 23/09639/ENF and 23/09781/ENF	Yes	Action: Cllr Morris to chase response from enforcement team
23.9.25	Cllr Harrison to amend and submit Speed Management Report to SC, and to request clarification on maintenance of speed gateway signs, specifically responsibility for hedge cutting	Yes	SC Highways Maintenance team responsible for overgrown vegetation. See item 23.11.16
23.9.26	Clerk to pay £200 deposit to A Evans for Frodesley Bus Shelter refurbishment	Yes	

Signed:
Date:

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PC Working Documents

- 23.11.14** The Council reviewed the Defibrillator Maintenance Policy and agreed no changes were necessary.

Highways Matters

- 23.11.15** The Clerk and Cllr Morris reported that the damaged bridge between Ryton and Dorrington has reopened temporarily while Listed Building Consent is sought for repairs.
- 23.11.16** Speed management gateways for villages – The Council reviewed Cllr Harrison’s report on speed management proposals and agreed to go ahead and seek quotes for work based on this report with the proviso that locations for gateways may need to be tweaked at a later date. Concerns were raised regarding the proposed locations north of Ruckley, west of Frodesley and north of Pitchford. It was suggested that signs should read “please drive carefully”. **Action: Clerk to seek quotes for work outline in Cllr Harrison’s report.**

Rights of Way

- 23.11.17 Oaklands Lane** – Cllr Morris has chased Graham Downes for a resolution on the overgrown vegetation on this route. He received a response stating that this was a difficult issue to resolve. Cllr Morris suggested the Parish Council write to Andy Wilde and Graham Downes to outline its discontent at the lack of resolution of this issue. **Action: Clerk to coordinate with Cllr Harrison to draft letter to SC.**
- 23.11.18 General Issues** – **Action: Cllr Johnson to send list of unresolved issues to Cllr Morris to raise with responsible officer at SC.**

Planning

- 23.11.19 New planning applications** - the Council considered the following new planning applications:
- Ref: 23/04563/TCA (validated 20/10/23)
Address: Acton Burnell Castle Old Walls, SY5 7PE
Proposal: Remove branch from 1no Oak, sensitive weight reduction of western limb, reduce by approx 2-3m of 1no Atlas Cedar, remove deadwood from 1no Sycamore & fell 1no Sweet Chestnut within Acton Burnell Conservation Area
This application was granted Consent by Right – Trees on 13/11/23
- Ref: 23/04600/FUL (validated 23/10/23)
Address: Acton Pigott Farm, Acton Pigott, SY5 7PH
Proposal: Erection of farm office and installation of septic tank
The Council had no comment
- Ref: 23/04601/FUL (validated 23/10/23)
Address: Acton Pigott Farm, Acton Pigott, SY5 7PH
Proposal: Conversion of farm office to warden accommodation
The Council had no comment
- Ref: 23/04620/CPL (validated 25/10/23) – For information only
Address: Lower Farm, Pitchford, SY5 7DW
Proposal: Application for a Lawful Development Certificate for the proposed change of an existing window opening into an external door
- 23.11.20 Other planning notices** – there was no update on the following:
- Ref: 19/06414/ENF (validated: 7/2/2019)
Address: Frodesley Lodge, SY5 7QH
Issue: Erection of large wooden framed building in breach of planning regulations
- Ref: 19/06442/ENF (validated: 21/2/2019)

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Address: Adj. Stoneleigh, Acton Burnell

Issue: Failure to construct visibility splays.

Ref: 23/09639/ENF (validated 18/05/23)

Address: Park Gate Farm, Kenley, SY5 6NW

Issue: Planning control breach re change in use of farm to builders yard and erection of a dwelling

Ref: 23/09781/ENF (validated 26/07/23)

Address: The Barnyard, Frodesley, SY5 7HD

Issue: Industrial activity - commercial processing of timber/logs

Time, Date & Place of Next Meeting

23.11.21 7.30pm on Tuesday 16 January 2024 at Pitchford Village Hall

DRAFT

Signed:
Date:

Chairman