

# Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 14 November 2023 at 7.30pm

All Councillors are hereby summoned to attend the Annual Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 14 November 2023 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: [clerk@actonburnellparishcouncil.org.uk](mailto:clerk@actonburnellparishcouncil.org.uk)

## AGENDA

**23.11.1 Chairman's Welcome**

**23.11.2 Present & Apologies**

**23.11.3 Declarations of Pecuniary or Personal Interest**

**23.11.4 Confirmation and Acceptance of the Minutes of Previous Meeting**

**23.11.5 Public Session**

**23.11.6 Shropshire Councillor's Report**

### Finance

**23.11.7** Consider and approve payments of accounts (see list of payments)

**23.11.8** Accept the Bank Reconciliation as presented by the Clerk

**23.11.9** Review expenditure against budget year to date

**23.11.10** Transfer of bank accounts to Unity Bank – sign application forms and 4 cheques for opening investment

**23.11.11** Council to discuss draft Budget for 2024/25 to be finalised at next meeting

**23.11.12** Local Government Services Pay Agreement 2023/24 – Council to approve pay increase for Clerk backdated to April 2023 in line with NALC recommendation.

### Clerk's Report

**23.11.13** Report on Actions from the meeting on 19 September 2023:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
23.9.6	Cllr Morris to ask Dave Gradwell for timeframe for Frodesley speed management works	Yes	Works in plan for 2023/24 except 30mph limit – 2024/25. No specific dates.
23.9.6	Cllr Morris to talk to school transport team re students not reaching college or primary school on time due to Frodesley Lane road closure	Yes	Road now open
23.9.9	Clerk and Councillors to consider any training they might require	Ongoing	
23.9.10	Clerk to transfer funds (£250) to Village Views	Yes	
23.9.12	Clerk to start process for transferring Council's banking to Unity Trust Bank	Yes	See item 23.11.10
23.9.14	Clerk to write to Adrian Bruce-Smythe to formally ask permission for D-Day beacon	Yes	
23.9.17	Councillor Long to send Cllr Morris pin of exact location of part-filled pothole in Pitchford		

23.9.23	Cllr Morris to request update on enforcement cases 23/09639/ENF and 23/09781/ENF	Yes	
23.9.25	Cllr Harrison to amend and submit Speed Management Report to SC, and to request clarification on maintenance of speed gateway signs, specifically responsibility for hedge cutting	Yes	SC Highways Maintenance team responsible for overgrown vegetation. See item 23.11.16
23.9.26	Clerk to pay £200 deposit to A Evans for Frodesley Bus Shelter refurbishment	Yes	

### PC Working Documents

**23.11.14** Review and agree Defibrillator Maintenance Policy

### Highways Matters

**23.11.15** Clerk to update Council on any Highways Matters

**23.11.16** Speed management gateways for villages – Council to receive Cllr Harrison’s report and agree actions based on its recommendations

### Rights of Way

**23.11.17 Oaklands Lane** - Cllr Morris to update

**23.11.18 General issues** – Cllr Johnson to update on compiling list

### Planning

#### **23.11.19 Council to consider new planning applications**

Ref: 23/04563/TCA (validated 20/10/23)

Address: Acton Burnell Castle Old Walls, SY5 7PE

Proposal: Remove branch from 1no Oak, sensitive weight reduction of western limb, reduce by approx 2-3m of 1no Atlas Cedar, remove deadwood from 1no Sycamore & fell 1no Sweet Chestnut within Acton Burnell Conservation Area

Ref: 23/04600/FUL (validated 23/10/23)

Address: Acton Pigott Farm, Acton Pigott, SY5 7PH

Proposal: Erection of farm office and installation of septic tank

Ref: 23/04601/FUL (validated 23/10/23)

Address: Acton Pigott Farm, Acton Pigott, SY5 7PH

Proposal: Conversion of farm office to warden accommodation

Ref: 23/04620/CPL (validated 25/10/23) – For information only

Address: Lower Farm, Pitchford, SY5 7DW

Proposal: Application for a Lawful Development Certificate for the proposed change of an existing window opening into an external door

#### **23.11.20 Clerk to update on other planning notices**

Ref: 19/06414/ENF (validated: 7/2/2019)

Address: Frodesley Lodge, SY5 7QH

Issue: Erection of large wooden framed building in breach of planning regulations

Ref: 19/06442/ENF (validated: 21/2/2019)

Address: Adj. Stoneleigh, Acton Burnell

Issue: Failure to construct visibility splays.

Ref: 23/09639/ENF (validated 18/05/23)

Address: Park Gate Farm, Kenley, SY5 6NW

Issue: Planning control breach re change in use of farm to builders yard and erection of a dwelling

Ref: 23/09781/ENF (validated 26/07/23)

Address: The Barnyard, Frodesley, SY5 7HD

Issue: Industrial activity - commercial processing of timber/logs

### Time, Date & Place of Next Meeting

**23.11.21** 7.30pm on Tuesday 16 January 2024 at Pitchford Village Hall

Signed: \_\_\_\_\_

*Anna Morris*

Date: 9 November 2023

Clerk and RFO