

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting
Tuesday 19 September 2023 at 7.30pm
Pitchford Village Hall

MINUTES – DRAFT

- 23.9.1** The Chairman welcomed all to the meeting and explained the proceedings.
- 23.9.2** **Present:** Cllr P Harrison – Chair, Cllr J Long, Cllr C Culliss, Cllr G Davies, Cllr A Hotchkiss, Cllr K Faulkner, Cllr R Morgan, County Cllr D Morris, Mrs A Morris – Clerk
Apologies: Cllr T Johnson, Cllr G Ball
Public Attendees: Mr G & Mrs N Mitchell
- 23.9.3** **Declarations of Pecuniary or Personal Interest** – Cllr Morgan declared an interest in planning application reference 23/03726/FUL. Cllr Culliss declared an interest in planning enforcement case reference 23/09781/ENF
- 23.9.4** **Minutes of Previous Meetings** – the minutes of the meeting on 18 July 2023 were accepted as a correct record
- 23.9.5** **Public Session** – None required
- 23.9.6** **Shropshire Councillor’s Report:**
- Shropshire Council (SC) has agreed to a Memorandum of Understanding with Monmouthshire, Powys and Herefordshire Councils to form Marches Forward Partnership in order to widen opportunities for bidding for cross border funding.
 - Recent by-election in Worfield was won by Liberal Democrat candidate. Further by-election forthcoming in Alveley and Claverley ward.
 - SC is investigating any potential RAAC concrete in Council buildings, so far only been identified in one building, a library in Whitchurch.
 - New primary school built in Bowbrook, Shrewsbury.
 - Speed management plans for Frodesley are in work plan **Action: Cllr Morris to ask Dave Gradwell for specific timeframe.**
 - SC plans to build a pyrolysis plant to create clean cheap energy by heating waste organic matter. The process produces gas for fuel and “char” which can be used as fertilizer/soil improver. Three possible locations being considered.
 - Roadworks are currently being undertaken to repair culvert on Frodesley Lane. It was noted that the works are delaying bus services. **Action: Cllr Morris to talk to school transport team re students not reaching college or primary school on time**

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Finance

23.9.7 The Council approved the following payments:

Account	Payee	Item	Amount £
ABFPR&L	Clerk	July salary	319.28
	HSBC	Bank charge	5.00
	O2	Mobile phone	11.89
	Clerk	August salary	369.38
	O2	Mobile phone	11.89
	HSBC	Bank charge	5.00
Lightsource	HSBC	Bank charge	5.00
	Pitchford Village Hall	Grant for Coronation pub night	246.22
	HSBC	Bank charge	5.00
Total			978.66

23.9.8 The Council accepted the Bank Reconciliation as presented by the Clerk

23.9.9 The Council reviewed expenditure against budget year to date. The Council noted potential £650 underspend on training. **Action: Clerk and Councillors to consider any training they might require.**

23.9.10 The Council unanimously agreed to fund the Lightsource Community Benefit Fund application from Village Views. **Action: Clerk to transfer funds (£250) to Village Views**

23.9.11 The Council unanimously agreed to fund £50 defibrillator demonstration at PVH pub night from training budget.

23.9.12 The Council considered the Clerk's recommendations on banking arrangements and savings and unanimously agreed to transfer the Council's bank accounts to Unity Trust Bank. The Council will review options for savings bond at the next meeting. **Action: Clerk to start process for transferring Council's banking to Unity Trust Bank.**

23.9.13 The Council unanimously approved the appointment of the Clerk, Anna Morris, as the Secretary for the Lightsource Charitable Account.

Clerk's Report

23.9.14 Report on actions from the meeting on 18 July 2023:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
23.7.6	Clerk to provide A Hazan with letter confirming local connection	Yes	
23.7.10	Clerk to review options for further investment of Council funds and to bring proposals to next meeting	Yes	See item 23.9.12
23.7.11	Clerk to add estimated costs for bus shelter and speed management gateways to committed funds section of form and return	No	Will be completed by deadline on 30 September. Form signed by Chairman at meeting.
23.7.12	Clerk to transfer funds (£246.22) to PVH Committee	Yes	
23.7.15	Clerk to write to Graham Downes to highlight issues re roadworks signs	Yes	No response yet
23.7.16	Councillor Morris to chase response from Andy Wilde	Yes	See item 23.9.18
23.7.16	Cllr Johnson to draw up list of examples to report to SC Rights of Way team.	In progress	See item 23.9.19

Signed:
Date:

Chairman

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23.7.21	Task and finish group to come up with recommendations for potential locations for approval at next meeting	Yes	See item 23.9.24
23.7.22	Cllr Harrison to request written itemised quotation from Adrian Evans for approval at next meeting	Yes	See item 23.9.25
23.7.23	D Day Beacon - Cllrs Long and Faulkner to liaise with Adrian Bruce-Smythe	Yes	Action: Clerk to write to Adrian Bruce-Smythe to formally ask permission
23.7.24	OPCC survey - Cllr Harrison and Clerk to amend draft response and return	Yes	
23.7.24	Clerk to confirm details of current local SNTs and whether it would be possible to receive regular localised reports	Yes	

PC Working Documents

23.9.15 The Council reviewed and approved the amended Investment Strategy.

23.9.16 The Council reviewed and approved the amended Financial Reserves Policy.

Highways Matters

23.9.17 Councillor Long raised issue of part-filled pothole near Pitchford. **Action: Councillor Long to send Cllr Morris pin of exact location for Cllr Morris to chase up.**

Rights of Way

23.9.18 **Oaklands Lane** – Cllr Morris had no update to report.

23.9.19 **General Issues** – Cllr Johnson has started to compile a list of issues, this item will be carried forward to the next meeting.

Planning

23.9.20 **New planning applications** - the Council considered the following new planning applications and decided to make no comment on each of them

Ref: 23/03726/FUL (validated 25/08/23)

Address: Proposed Residential Barn Conversions to the South Of, Acton Burnell

Proposal: Conversion of 2 barns, erection of 2 dwellings (on site of existing Dutch barns to be removed) and associated works (resubmission)

Ref: 23/03893/FUL (validated 12/09/23)

Address: 4 Frodesley Hall Farm Barns, Frodesley, SY5 7GA

Proposal: Alteration of existing doorways, extension of existing windows opening into doorway and addition of 2No. sun pipes to roof

Ref: 23/03894/LBC (validated 12/09/23)

Address: 4 Frodesley Hall Farm Barns, Frodesley, SY5 7GA

Proposal: Extension of 3No. existing windows openings into doorways and addition of 2No. sun pipes to roof affecting a Grade II Listed Building

Ref: 23/03886/FUL (validated 13/09/23)

Address: Orchard House, Concord College, Acton Burnell, SY5 7PE

Proposal: Erection of link corridor and staff accommodation

Ref: 23/03901/FUL (validated 7/09/23)

Address: Duffys Cottage, Ruckley, Acton Burnell, SY5 7HR

Proposal: Erection of two storey side extension (resubmission)

Ref: 23/03902/LBC (validated 7/09/23)

Address: Duffys Cottage, Ruckley, Acton Burnell, SY5 7HR

Proposal: Erection of two storey side extension affecting a Grade II Listed Building (resubmission)

Signed:

Chairman

Date:

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

23.9.21 The Council noted the following new for information only planning applications

Ref: 23/03259/AGR (validated 25/07/23)

Address: Oaklands Farm, Pitchford, SY5 7DJ

Proposal: Agricultural Reservoir

Status: Prior Approval Req and Approved PRCPA

Ref: 23/03771/AGR (validated 30/08/23)

Address: Oaklands Farm, Pitchford, SY5 7DJ

Proposal: Erection of a general purpose agricultural farm storage barn

Status: Application withdrawn

Ref: 23/03895/AGR (validated 5/09/23)

Address: Oaklands Farm, Pitchford, SY5 7DJ

Proposal: General purpose agricultural farm storage barn

Status: Pending consideration

23.9.22 The Council noted new planning applications where consultation date has passed:

Ref: 23/03072/TCA (validated: 14/07/2023)

Address: Enville House, Acton Burnell, SY5 7PA

Proposal: Fell 1no Silver Birch (T1), prune to clear above roof and BT cables 1no Beech (T2), reduce by up to 25% (4 metres) 2no Silver Birch (T3), reduce by up to 20% (1.5 metres) 1no Walnut (T4) within Acton Burnell Conservation Area

Status: Consent by Right - Trees

23.9.23 Other planning notices

Ref: 19/06414/ENF (validated: 7/2/2019)

Address: Frodesley Lodge, SY5 7QH

Issue: Erection of large wooden framed building in breach of planning regulations

Ref: 19/06442/ENF (validated: 21/2/2019)

Address: Adj. Stoneleigh, Acton Burnell

Issue: Failure to construct visibility splays.

Ref: 23/09639/ENF (validated 18/05/23)

Address: Park Gate Farm, Kenley, SY5 6NW

Issue: Planning control breach re change in use of farm to builders yard and erection of a dwelling

Ref: 23/09781/ENF (validated 26/07/23)

Address: The Barnyard, Frodesley, SY5 7HD

Issue: Industrial activity - commercial processing of timber/logs

Action: Cllr Morris to request update on final two enforcement cases

Parish Matters

23.9.24 Acton Burnell to Pitchford footpath – no progress to report

23.9.25 Speed management gateways for villages – The Council reviewed Cllr Harrison's report and agreed to submit it to SC Highways team once it has been amended to request advisory 30mph speed limits on gateway signs rather than extended mandatory limits.

Action: Cllr Harrison to amend report and submit to SC, and to request clarification on the maintenance of speed gateway signs, specifically the responsibility for hedge cutting.

23.9.26 Frodesley bus shelter replacement – The Council unanimously agreed to appoint A Evans to undertake work in 2024 and agreed to pay £200 deposit. **Action: Clerk to pay deposit**

Time, Date & Place of Next Meeting

23.9.27 7.30pm on Tuesday 14 November 2023 at Pitchford Village Hall

Signed:
Date:

Chairman