

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council Meeting

Pitchford Village Hall. Tuesday 18 July 2023 at 7.30pm

All Councillors are hereby summoned to attend the Annual Parish Council Meeting which will be held at Pitchford Village Hall on Tuesday 18 July 2023 at 7.30pm.

Members of the public are welcome and those who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

Part 1 – Open to the public

23.7.1 Chairman’s Welcome

23.7.2 Present & Apologies

23.7.3 Declarations of Pecuniary or Personal Interest

23.7.4 Confirmation and Acceptance of the Minutes of Previous Meetings

23.7.4.1 Annual Parish Council Meeting - 3 May 2023

23.7.4.2 Extraordinary Parish Council Meeting - 26 June 2023

23.7.4.3 Staff Appraisal Committee Meeting – 26 June 2023

23.7.5 Public Session

23.7.6 Affordable Housing – Request for Confirmation of Local Connection by A. Hazan

23.7.7 Shropshire Councillor’s Report

Finance

23.7.8 Consider and approve payments of accounts (see list of payments)

23.7.9 Accept the Bank Reconciliation as presented by the Clerk

23.7.10 Review expenditure against budget year to date

23.7.11 Review and sign CIL neighbourhood fund monitoring form

23.7.12 Consider and decide whether to fund Lightsource application from Pitchford Village Hall for costs relating to Coronation pub night.

Clerk’s Report

23.7.13 Report on Actions from the Meetings on 3 May and 26 June 2023:

MINUTE NUMBER	RESOLUTION/AGREED ACTION	TASK COMPLETE	COMMENTS
23.5.2,4	Declaration of office forms for Chair and Vice Chair to be signed	Yes	
23.5.21	Dates for the exercise of public rights to be advertised	Yes	Dates changed to 19 June-28 July to meet lead time for advertising.
23.5.32	Amend Standing Orders	Yes	See item 23.7.14
23.5.38	Locum Clerk to forward details of SC Highways Manager to Chair	Yes	
23.6.6	Boundary Commission response to be sent and comments uploaded to Facebook page	Yes	

PC Working Documents**23.7.14** Review and agree amended Standing Orders**Highways Matters****23.7.15** Clerk to update Council on any Highways Matters**Rights of Way****23.7.16** Oaklands Lane**Planning****23.7.17 Council to consider new planning applications**

None received since last meeting

23.7.18 Council to note new planning applications for which consultation date has already passed

Ref: 23/02173/FUL (validated 31/05/23)

Address: The Warren, Acton Burnell, SY5 7PE

Proposal: Proposal for new glazed lobby at The Warren, Concord College

Status: Awaiting decision

Ref: 23/01804/FUL (validated 26/5/23)

Address: West Farm, Ruckley, SY57HR

Proposal: Conversion of agricultural barn to holiday let unit

Status: Pending consideration

Ref: 23/01643/FUL (validated 02/05/23)

Address: Proposed Residential Barn Conversions to the South of Acton Burnell

Proposal: Conversion of 2No. barns and erection of 2No. dwellings (on site of existing Dutch barns to be removed) and associated works

Status: Pending consideration

23.7.19 Clerk to update on other planning notices

Ref: 19/06414/ENF (validated: 7/2/2019)

Address: Frodesley Lodge, SY5 7QH

Issue: Erection of large wooden framed building in breach of planning regulations

Ref: 19/06442/ENF (validated: 21/2/2019)

Address: Adj. Stoneleigh, Acton Burnell

Issue: Failure to construct visibility splays.

Ref: 23/09639/ENF (validated 18/05/23)

Address: Park Gate Farm, Kenley, SY5 6NW

Issue: Planning control breach re change in use of farm to builders yard and erection of a dwelling

Parish Matters**23.7.20** Acton Burnell to Pitchford footpath – Cllr Harrison to update**23.7.21** Speed management gateways for villages – Cllrs Culliss and Harrison to update**23.7.22** Frodesley bus shelter replacement - Cllrs Culliss and Harrison to update**23.7.23** D-day 80th anniversary beacon – Council to consider whether to join celebrations**23.7.24** OPCC survey – Council to approve draft response completed by Clerk**Time, Date & Place of Next Meeting****23.7.25** 7.30pm on Tuesday 19 September 2023 at Pitchford Village Hall**Part 2 – Not open to the public due to the discussion of confidential personal information****23.7.26 Staffing matters** - Council to consider and agree recommendations from the Staff Appraisal Committee following the Clerk's appraisal on 26 June 2023.

Signed: _____



Date: 12 July 2023

Clerk and RFO