

# Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

## Minutes of Parish Council Committee Meeting Staff Appraisal Committee Monday 26 June 2023, 8.30pm at Pitchford Village Hall

The meeting was closed to the public due to the discussion of confidential personal information.

- SAC.23.6.1 Present:** Cllr P Harrison, Cllr G Ball, Clerk – A Morris  
**Apologies:** Cllr J Long
- SAC.23.6.2 Declarations of Pecuniary Interest:** None
- SAC.23.6.3 Annual staff appraisal of Parish Clerk:** The Committee undertook the Parish Clerk’s Appraisal and agreed objectives for the remainder of 2023. Details of the appraisal are confidential and will be reported directly to Council.
- SAC.23.6.4 Recommendations to full Council:** The Committee agreed recommendations to take to the July Council meeting regarding the Clerk’s pay, hours and targets for 2023.
- SAC.23.6.5 Timeframe for next staff appraisal:** January 2024 ahead of final 2024/25 budget.