

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting

Tuesday 14 September 2021 at 7.30pm, Pitchford Village Hall

Members of the Public who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

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AGENDA

- 21.7.1 Chairman's Welcome**
- 21.7.2 Present & Apologies**
- 21.7.3 Declarations of Interest**
- 21.7.4 Public Session**
 - 21.7.4.1 **Airband** – presentation and Q&A session with Clive Leworthy from Airband
- 21.7.5 Confirmation and Acceptance of the Minutes of the Previous Meetings**
 - 21.7.5.1 PCM - 13 July 2021
 - 21.7.5.2 EPCM - 19 August 2021
- 21.7.6 Police Report**
- 21.7.7 Shropshire Councillor's Report**
- 21.7.8 Finance:**
 - 21.7.8.1 Council to approve payment of accounts (See list of Payments).
 - 21.7.8.2 Council to consider and approve the Bank Reconciliation as presented by the Clerk.
 - 21.7.8.3 Council to approve Clerk's additional hours worked.
 - 21.7.8.4 Council to review expenditure against budget year to date and approve overspend on salary.
 - 21.7.8.5 Council to discuss forward planning for Lightsource funds and consider earmarking reserves for specific projects.
- 21.7.9 General Power of Competence**
 - 21.7.9.1 Council to finalise arrangements for funding Clerk to undertake CiLCA training.
- 21.7.10 PC Working Documents** – PC to review and adopt policies, procedures and Terms of Reference carried forward from last meeting:
 - 21.7.10.1 Terms of reference for Staff Grievance Committee, Staff Grievance Policy and Staff Disciplinary Policy
 - 21.7.10.2 Press/media Policy
 - 21.7.10.3 Freedom of Information and data protection – Subject Access Request Policy
 - 21.7.10.4 General Reserves Policy
 - 21.7.10.5 Defibrillator Maintenance Policy
- 21.7.11 Planning:**
 - 21.7.11.1 **Council to consider new planning applications:**
Ref: 21/04053/LBC (validated 3/09/2021) Deadline for comments: 4/10/2021
Address: Acton Lodge, 1 Acton Burnell, SY5 7PA.

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- Proposal: Replacement of 3No windows affecting a Grade II Listed Building
 Ref: 21/03635/VAR (validated 23/07/2021) Deadline for comments: 14/09/2021
 Address: Agricultural Buildings Home Farm, Acton Burnell
 Proposal: Variation of Condition No. 2 attached to planning permission 18/05229/FUL dated 19 May 2020
- Ref: 21/03631/FUL (validated: 23/07/2021) Deadline for comments: 13/09/2021
 Address: The Bungalow, Pitchford, SY5 7DW
 Proposal: Erection of single storey side and rear extensions; demolition of existing single storey garage; new cladding to existing walls and new roof coverings

21.7.11.2 Clerk to update on existing applications

- Refs: 21/03986/TCA, 21/03985/TCA, 21/03984/TCA, 21/03983/TCA, 21/03982/TCA (validated 18/08/2021) Deadline for comments: 01/09/2021
 Address: Various locations at Concord College, Acton Burnell
 Proposal: Various works to trees and felling within Acton Burnell Conservation Area. See reports on Shropshire Council's Planning Portal for full details.
 Status: Pending consideration
- Ref: 21/02307/CPL (validated 12/08/2021) - for information only
 Address: Frodesley Lodge, Frodesley, SY5 7QH
 Proposal: Certificate of lawfulness of proposed use of land relating to the siting of a mobile home
 Status: Pending consideration
- Ref: 21/02860/FUL (validated 07/06/2021)
 Address: Croft Cottage, Pitchford, SY5 7DP
 Proposal: Removal of existing outbuildings and construction of new double garage with attic home office over
 Status: **Permission refused**
- Ref: 21/02425/FUL (validated 12/05/2021)
 Address: 2 The Villas, Frodesley
 Proposal: Erection of a general purpose agricultural building plus amended access
 Status: **Permission granted**
- Ref: 21/01638/OUT (validated 31/03/2021)
 Address: Proposed Residential Dvpt Land to the East of Stoneleigh Close, Acton Burnell
 Proposal: Outline application for a residential development to include means of access (resubmission)
 Status: Awaiting decision

21.7.11.3 Clerk to update on Other Planning Notices

- Ref: 19/06414/ENF (validated: 7/2/2019)
 Address: Frodesley Lodge, SY5 7QH
 Issue: Alleged breach...erection of large wooden framed building.
- Ref: 19/06442/ENF (validated: 21/2/2019)
 Address: Adj. Stoneleigh, Acton Burnell
 Issue: Alleged Breach...construction of visibility splays.

21.7.12 Highways Matters:

- 21.7.12.1 Clerk to report on highway matters.
 21.7.12.2 Councillors to report any additional highway matters.

21.7.13 Environmental Issues

- 21.7.13.1 Bridleways and paths

21.7.14 Parish Matters

- 21.7.14.1 Pitchford Village Hall – progress report on works
 21.7.14.2 Frodesley traffic calming and signs

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21.7.14.3 Acton Burnell Post Office and shop

21.7.14.4 Playground

21.7.14.5 Acton Burnell - Pitchford footpath

21.7.14.6 Councillors to report any additional Parish Matters

21.7.15 Platinum Jubilee lighting beacons

21.7.15.1 Council to discuss and decide whether and how to join in with the Beacon Lighting to celebrate the Queen's Platinum Jubilee on 2 June 2022

21.7.16 Time, Date and Location of Next Meeting

21.7.16.1 7.30pm, Tuesday 9 November 2021, Pitchford Village Hall.