

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting Tuesday 13 July 2021 at 7.30pm, Pitchford Village Hall

Members of the public and the press are welcome to attend. However, please contact the Clerk in advance of the meeting if you wish to attend, in order to allow us to manage numbers and arrival times under COVID social distancing restrictions.

Members of the Public who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: Anna Morris

Tel: 07842 324809

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

- 21.7.1 Chairman's Welcome**
- 21.7.2 Present & Apologies**
- 21.7.3 Declarations of Interest**
- 21.7.4 Public Session**
- 21.7.5 Confirmation and Acceptance of the Minutes of the Previous Meeting**
- 21.7.6 Police Report**
- 21.7.7 Shropshire Councillor's Report**
- 21.7.8 Finance:**
 - 21.7.8.1 Council to approve payment of accounts (See list of Payments).
 - 21.7.8.2 Council to consider and approve the Bank Reconciliation as presented by the Clerk.
 - 21.7.8.3 Council to approve Clerk's additional hours worked.
 - 21.7.8.4 Council to review expenditure against budget year to date and approve overspend on salary.
 - 21.7.8.5 Council to review and approve changes to Lightsource Grant Application Form and decide procedure for reviewing applications.
- 21.7.9 General Power of Competence**
 - 21.7.9.1 Council to consider funding Clerk to undertake CiLCA training (See Clerk's Report)
- 21.7.10 PC Working Documents** – PC to review and adopt policies, procedures and Terms of Reference carried forward from last meeting (see Clerk's report):
 - 21.7.10.1 Terms of reference for Staff Appraisals Committee and Staff Grievance Committee
 - 21.7.10.2 Councillor's Code of Conduct
 - 21.7.10.3 Press/media policy
 - 21.7.10.4 Freedom of Information and data protection – Subject Access Request Policy
 - 21.7.10.5 Investment Strategy and General Reserves Policy
- 21.7.11 Planning:**
 - 21.7.11.1 **Council to consider new planning applications:**
Ref: 21/02860/FUL (validated 07/06/2021) Deadline for comments: 22/07/21
Address: Croft Cottage, Pitchford, SY5 7DP

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Proposal: Removal of existing outbuildings and construction of new double garage with attic home office over

Ref: 21/02425/FUL (validated 12/05/2021) Deadline for comments already passed 2/7/21

Address: 2 The Villas, Frodesley

Proposal: Erection of a general purpose agricultural building plus amended access

21.7.11.2 Clerk to update on existing applications

Ref: 21/01638/OUT (validated 31/03/2021)

Address: Proposed Residential Dvpt Land to the East of Stoneleigh Close, Acton Burnell

Proposal: Outline application for a residential development to include means of access (resubmission)

Status: Awaiting decision

Ref: 21/01474/FUL (validated 22/03/2021)

Address: 2 The Paddocks, Pitchford, SY5 7DW

Proposal: Erection of a single storey extension to front and two storey extension to rear

Status: **Permission granted**

Ref: 21/01360/FUL (validated 16/03/2021)

Address: Acton Pigott Farm, Acton Pigott, SY5 7PH

Proposal: Erection of a grain store following demolition of existing building

Status: **Permission granted**

Ref: 21/01157/FUL and 21/01158/LBC (validated 8/03/2021)

Address: The Old School House, Acton Burnell, SY5 7PQ

Proposal: Erection of single storey rear extension affecting a Grade II Listed Building

Status: **Permission granted**

Ref: 21/00873/FUL (validated 19/02/2021)

Address: Hunters Moon, Acton Burnell, SY5 7PA

Proposal: Erection of a rear two storey extension

Status: **Permission granted**

Ref: 20/00473/LBC (validated: 13/02/2020)

Address: Acton Pigott Farm, Acton Pigott, SY5 7PH

Proposal: Conversion of agricultural buildings to form student and staff accommodation (modification to previously approved 17/02108/LBC)

Status: **Permission refused**

Ref: 19/03636/FUL (Amended application submitted: 6/2/20)

Address: Broadlands, Concord College, Acton Burnell.

Proposal: Erection of 3 extensions, relocate gas tanks and provide oil tanks

Status: **Withdrawn**

21.7.11.3 Clerk to update on Other Planning Notices

Ref: 19/06414/ENF (validated: 7/2/2019)

Address: Frodesley Lodge, SY5 7QH

Issue: Alleged breach...erection of large wooden framed building.

Ref: 19/06442/ENF (validated: 21/2/2019)

Address: Adj. Stoneleigh, Acton Burnell

Issue: Alleged Breach...construction of visibility splays.

21.7.12 Highways Matters:

21.7.12.1 Clerk to report on highway matters (see Clerk's report).

21.7.12.2 Councillors to report any additional highway matters.

21.7.13 Environmental Issues

21.7.13.1 Bridleways and paths

21.7.13.1.1 Council to consider Home Farm Bridleway Diversion, Acton Burnell

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21.7.13.1.2 Bentley Ford Farm Bridleway

21.7.13.2 Dog mess signs

21.7.14 Lightsource grant application – Pitchford Village Hall

21.7.14.1 Council to discuss grant application and make a decision on whether to and how much Lightsource Community Benefit Funding to grant to Pitchford Village Hall Committee.

21.7.15 Parish Matters

21.7.15.1 Future of Pitchford Village Hall

21.7.15.2 Acton Burnell and Pitchford Playgroup

21.7.15.3 Frodesley traffic calming and signs

21.7.15.4 Acton Burnell Post Office and shop

21.7.15.5 Airband

21.7.15.6 Councillors to report any additional Parish Matters

21.7.16 Platinum Jubilee lighting beacons

21.7.16.1 Council to discuss and decide whether and how to join in with the Beacon Lighting to celebrate the Queen's Platinum Jubilee on 2 June 2022.

21.7.17 Defibrillators

21.7.17.1 Council to discuss problems with Pitchford defibrillator

21.7.17.2 Council to discuss need for Defibrillator Maintenance Policy (see Clerk's report)

21.7.18 Policing

21.7.18.1 Community Policing Charter - Council to formulate response to request for information regarding parish policing requirements

21.7.18.2 PCC questionnaire - Council to formulate response to questionnaire

21.7.19 Time, Date and Location of Next Meeting

21.7.19.1 7.30pm, Tuesday 14 September 2021. Venue TBC.