

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Parish Council Meeting
Tuesday 19 January 2021 at 7.30pm
(This meeting took place via remote video link).

MINUTES - DRAFT

21.11.1 The Chairman welcomed all to the meeting and explained the proceedings.

21.11.2 Present: Cllr J Long - Chair, Cllr P Harrison - Vice Chair, Cllr G Ball, Cllr C Cullis, Cllr T Johnson, Cllr A Argyropulo, Cllr G Davies, Cllr R Morgan, Cllr K Faulkner, County Cllr D Morris, E Wicks – Clerk, A Morris – Clerk.

Public Attendees: R Davies, A Davies, S Marcham, A Henson.

21.11.3 Declarations of Interest: None.

21.11.4 Public Session: Standing orders suspended.

A Henson outlined proposed planning application for Albert Davies Yard in Acton Burnell (Ref: 20/01757/OUT) and sought Council's input on possible revisions to proposed plans to include a play area.

S Marcham explained the situation which led to the variation application (Ref: 20/05136/VAR) for Mulberry House in Acton Burnell.

Standing orders re-instated.

The Chairman brought forward discussion of the above applications from **Agenda item 12.1.13.**

Ref: 20/05136/VAR Dated 15/12/20 (PC to comment by 15/1/21)

Address: Mulberry House, Acton Burnell, SY5 7PE.

Proposal: To regularise as built

Status: Pending - PC has already objected to this variation order and retains objection.

Ref: 20/01757/OUT (validated: 05/05/2020)

Address: Land East of Stoneleigh Close, Acton Burnell

Proposal: Outline application for a residential development to include means of access

Status: Pending – PC supports submission of outline application as it stands with retention of current position of bungalows and small play area at centre of development.

21.11.5 Minutes of previous meeting: Cllr Harrison proposed acceptance of the minutes of the previous meeting on 10 November 2020 as read. Cllr Ball seconded and all agreed.

21.11.6 Police Report: The Council is not currently receiving crime updates from WMP.

21.11.7 Shropshire Councillor's Report: Cllr Morris provided a report to the meeting which included the following:

- Business grants are available to businesses mandated to close during current lockdown. These were announced by The Chancellor of the Exchequer on 4 January and are based on company's business rates number. Businesses are urged to apply to SC. A discretionary scheme for businesses without a business rates number is due to follow. Village Halls can claim grants and Cllr. Long understands that the Pitchford Village Hall Committee have already applied for this.

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

- Frodesley Lane Bridge is due to be sleeved. SC hopes to avoid closing the road completely when undertaking this work though the road width will be reduced to a single lane and a ramp put in place.
- Report on proposal recently signed off by SC Cabinet to sell Shirehall for housing and convert Pride Hill Shopping Centre into a Civic Centre with community use on upper floor and SC staff on lower level. **Action: D Morris to report what will happen to the Courts at Shirehall.**
- A walk-through Covid Test Centre opens in Ludlow on 21 January 2021. Precautionary tests will be available.

21.11.8 Precept:

Cllr Long reported on the proposed Precept for 2021/22. Cllr Long proposed a 0% increase; Cllr Harrison seconded, and all agreed.

21.11.9 Finance:

21.11.9.1 The Council approved the payment of accounts totalling **£1,232.52** (see List of Payments).

21.11.9.2 The Council accepted and approved the Bank Reconciliation as presented by the Clerk.

21.11.9.3 The Council approved the Clerk's additional hours. **Action. Clerk to notify payroll.**

21.11.10 Staff Recruitment – Anna Morris has been appointed as the new Clerk and started on 11 January 2021. E Wicks will finish at the end of January 2021.

21.11.11 Defibrillators: See Clerk's report. The Defibrillator at Pitchford has been fixed. The Clerk recommended regular start checks to ensure the battery is functioning correctly. **Action: Clerk to check what temperature setting the Defibrillators should be on and email Councillors.**

21.11.12 Affordable Housing – The Parish Council agreed that T Jones satisfied at least three of the criteria that established a 'local connection'. **Action: Clerk to provide T Jones with a Letter of Confirmation.**

21.11.13 Planning:

21.11.13.1 Council to consider new planning applications:

Ref: 20/05136/VAR Dated 15/12/20 (PC to comment by 15/1/21)

Address: Mulberry House, Acton Burnell, SY5 7PE.

Proposal: To regularise as built. **See comments after 21.11.4**

Ref: 20/05151/FUL Dated 16/12/20 (PC to comment by 16/1/20)

Address: Cottage Farm House, Frodesley, SY5 7HD.

Proposal: Erection of 2 storey extension

Status: Pending - PC objects - further details required in application regarding septic tank provision.

21.11.13.2 Clerk to update on existing applications:

Ref: 20/03999/CPL – For Information Only. 16/10/20

Address: Meadowlands, Frodesley.

Proposal: Application for Lawful Development Certificate: temporary siting of a caravan

Ancillary to the existing dwelling.

Status: Granted

Ref: 20/04114/VAR (validated 15/09/20, PC to comment by 15/10/20)

Home Farm Barns, Acton Burnell

Signed:

Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

Status: Pending

Ref: 20/01757/OUT (validated: 05/05/2020)

Address: Land East of Stoneleigh Close, Acton Burnell

Proposal: Outline application for a residential development to include means of access

Status: Pending – PC removed objections and supports revised plans (Drawing Number SA36473_PL_03 REVG dated 23 Dec 20). **See comments after 21.11.4.**

Ref: 20/01936/FUL (validated: 21/05/2020)

Address: Residential Dev. Site, Stoneleigh Close, Acton Burnell,

Proposal: Erection of 2No dwellings (re-submission)

Status: Pending – PC Objects.

Ref: 19/03636/FUL (Amended Application submitted 6/2/20.

Address: Broadlands, Concord College, Acton Burnell.

Proposal: Erection of 3 extensions, relocate gas tanks and provide oil tanks

Status: Pending.

21.11.13.3 Clerk to update on Other Planning Notices

Ref: 20/07437/ENF Dated 16/9/20) attached to planning permission 18/05229/FUL

Home Farm Barns, Acton Burnell 15/09/20

Status: Pending

Ref: 19/06414/ENF (validated: 7/2/2019)

ADDRESS: Frodesley Lodge, SY5 7QH

Issue: Alleged breach - erection of large wooden framed building.

Status: Pending

Ref: 19/06442/ENF (validated: 21/2/2019)

ADDRESS: Adj. Stoneleigh, Acton Burnell

Issue: Alleged Breach - construction of visibility displays.

Status: Pending

Action: Clerk to forward email to SC Planning Team onto Cllr D Morris to chase response on above Other Planning Notices.

21.11.14 Highways Matters: See the Clerk's Report.

- Several issues which had been reported to Shropshire Council by the Clerk have been closed without resolution. **Action: Clerk to raise again.**
- Flooding across the road at the bottom of the hill in Frodesley was discussed.
- Several potholes were noted. The Clerk reminded Councillors that it is important to log these with SC ASAP; they should email the Clerk and also log with SC themselves.

Action: Clerk to log potholes at West Farm in Ruckley; outside schoolhouse in Pitchford; by old pub in Frodesley; and outside shop in Acton Burnell. It was noted that many of the potholes are currently especially dangerous as they are filled with water and it is difficult to judge their depth. **Action: Clerk to write to SC to raise this issue. Action: Chairman to mention to Cllr D Morris that it is inefficient that SC only fixes potholes which have been logged and leave other potholes in the same area unfixed.**

Signed:
Date:

Chairman

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

21.11.15 Community Led Plan:

Cllr Harrison noted that a small new play area at the proposed Albert Davis Yard development in Acton Burnell (Ref: 20/01757/OUT) is unlikely to fully meet community needs outlined in the plan.

21.11.16 Environmental Matters:

The problem of dog poo bags being left in fields was discussed. Dog poo bins are unfeasible as SC would not empty them unless they were at the roadside. **Action: Cllr. Morgan to contact NFU to see if they have appropriate signage to erect.**

21.11.17 Parish Matters

- The Chairman reminded everyone that local council elections are due to take place in May 2021.
- The Chairman updated the Council on bridleway works.
- The Chairman reported that old Roman Bridge over Lynall's Brook between Acton Burnell and Pitchford has been upgraded on the Historic England at risk register and a decision on funding and remedial works should be made in Spring 2021.
- The Clerk informed the Council that she would appoint Kathleen Symonds as new internal auditor.
- The Chairman will meet with Barbara Belfield-Dean of Concord College to discuss the results of a traffic survey undertaken before the pandemic and hopes for a play area in Acton Burnell. **Action: Cllr Long to invite Cllr Harrison to meeting.**
- The Council discussed residents' complaints regarding the lack of opening hours at the Post Office and shop in Acton Burnell.
- The Chairman bid farewell to E Wicks who is stepping down from the Clerk role at the end of January and thanked her for her work.

21.11.18 Date, Time, and Location of Next Meeting

9 March 2021, 7.30pm via remote video link.

Signed:
Date:

Chairman