

# Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

**Parish Council Meeting**  
**Tuesday 10<sup>th</sup> Nov 2020 at 7.30pm**  
(This Meeting took place via remote video link).

## MINUTES

- 20.11.1** The Chairman welcomed all to the meeting and explained the proceedings. He advised that the items regarding Home Farm Barns and Stoneleigh Close, under 20.11.14 Planning, would be brought forward for discussion after item 20.11.6.
- 20.11.2** **Present:** Cllr J Long - Chair, Cllr P Harrison - Vice Chair, Cllr G Ball, Cllr C Cullis, Cllr T Johnson, Cllr A Argyropulo, Cllr G Davies, Cllr R Morgan, Cllr K Faulkner, County Cllr D Morris, E Wicks - Clerk.  
**Public Attendees:** M Davies, G&N Mitchell, A Henson.
- 20.11.3** **Declarations of Interest:** Both Cllr Johnson and Cllr Morgan declared an 'Interest' in Home Farm Barns.
- 20.11.4** **Public Session:** Standing orders suspended.  
M Davies explained her application for planning under 'Affordable Housing' rules and responded to questions from the Council.  
G Mitchell explained the Variation of Plans for Home Farm Barns.  
A Henson gave an account of the Planning Application resubmission for Stoneleigh Close which is now for 1 dwelling rather than 2.  
Standing orders re-instated
- 20.11.5** **Minutes of previous meeting:** Cllr Johnson asked for the minute 20.9.16.1 to be clarified. It was agreed that minute should read '**Action: Clerk to contact possible interested party in Pitchford.**' The minutes were accepted so amended.
- 20.11.6** **Affordable Housing** – The Parish Council agreed that M Davies satisfied at least three of the criteria that established a 'local connection'. **Action: Clerk to provide M Davies with a Letter of Confirmation.**

**Planning Ref: 20/04114/VAR** (validated 15/09/20, PC to comment by 15/10/20)  
Home Farm Barns, Acton Burnell.

**The Council agreed that it would make No Comment.**

**Planning Ref: Ref: 20/01936/FUL** (validated: 21/05/2020) **Re-submission.**  
Address: Residential Dev. Site, Stoneleigh Close, Acton Burnell,  
**Reducing the number of properties to one, in the view of the Council, does not provide any mitigation of the issues previously agreed by it and Shropshire Council. The Council does not change its decision of No Support for this application.**

- 20.11.7** **Police Report:** The Council is not currently receiving crime updates from WMP.  
**Action: Clerk to investigate what has changed.**
- 20.11.8** **Shropshire Councillor's Report:** Cllr Morris provided a report to the meeting which included the following:
- SC continues to provide help to the Vulnerable during the COVID crisis.
  - The Community Reassurance Teams are still working, our contact is Matthew Mead.

Signed:  
Date:

Chairman

## Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

- SC is providing Business Support, with tiered grants based on the RV.
- The Clinically Extremely Vulnerable will receive letters encouraging them to register.
- A public consultation regarding the new planning process is underway and will run until 1<sup>st</sup> Feb 2021.
- Progress reports for Frodesley Lane Bridge, the culvert by Brook Cottage, and the Planning Enforcement Notices for the Stoneleigh Close entrance and Frodesley Lodge.

### 20.11.9 Finance:

20.11.9.1 The Council approved the payment of accounts totalling **£885.72** (See List of Payments).

20.11.9.2 The Council accepted and approved the Bank Reconciliation as presented by the Clerk.

20.11.9.3 The Council approved the Clerk's additional hours. **Action. Clerk to notify payroll.**

20.11.9.4 The Council accepted the National Pay Award & Minimum Leave Entitlement for Apr 2020. **Action. Clerk to notify payroll.**

**20.11.10 Bank Accounts** – (see Clerk's report). Cllr Harrison advised that when setting up a new payee on-line, the message (that the name input does not match the receiving account name) can be ignored. If that problem can be got over, there would seem little need to set up new bank accounts. The Chairman will discuss the matter with the Clerk. **Actions. Chairman to contact the Clerk to discuss. Clerk to try setting up the payee again.**

20.11.10.1 **Payroll Service** - (see Clerks report). The Council accepted the Annual Fee increase from April 2021. **Action. Clerk to notify payroll.**

**20.11.11 Office Equipment** - (see Clerk's report). The Council agreed to the purchase of a new Laptop for a cost of approx. £400. The Council noted that it does not now own a printer and a new Clerk may have the need for one or, as with the current Clerk, they may wish to use their own. **Action: Clerk to progress the purchase.**

**20.11.12 Staff Recruitment** - Cllr Harrison advised that interviews had been arranged, however all but one of the candidates had since found other positions and the Clerk's job had therefore to be re-advertised. The Staffing Committee had agreed to additionally advertise the vacancy in the Shropshire Star at a cost of £125 + vat. It was still intended to interview and make an appointment before Christmas.

### 20.11.13 Planning:

20.11.13.1 **Council to consider new planning applications:**

**Ref: 20/03999/CPL** – For Information Only. 16/10/20

Address: Meadowlands, Frodesley.

Proposal: Application for Lawful Development Certificate: temporary siting of a caravan Ancillary to the existing dwelling.

**Ref: 20/07437/ENF** Dated 16/9/20) attached to planning permission 18/05229/FUL

Home Farm Barns, Acton Burnell 15/09/20

**Ref: 20/04114/VAR** (validated 15/09/20, PC to comment by 15/10/20)

Home Farm Barns, Acton Burnell **See comments after 20.11.6.**

20.11.13.2 **Clerk to update on existing applications:**

Ref: 20/02127/VAR (validated: 16/06/2020, Council Comment by 17/07/20)

Address: Barns NW of Evenwood Farm, Kenley, Shrewsbury, Shropshire

Proposal: Variation of planning permission 19/05184/FUL. To retain part of the cattle stalls in the South Barn and extend to the rear of the Granary to provide additional living space.

Signed:

Chairman

Date:

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## **Status: Granted**

Ref: 20/02381/LBC (validated: 18/06/20, Council Comment by 19/07/20)

Address: Barns NW of Evenwood Farm, Kenley, Shrewsbury, Shropshire

Proposal: Works to facilitate the conversion of barns into 3 dwellings

## **Status: Granted**

Ref: 20/02030/FUL (validated: 27/05/20, PC to comment by 02/07/20)

Address: Barns NW of Evenwood Farm, Kenley, Shrewsbury, Shropshire

Proposal: Installation of 5 Ground Source Heat Pumps and 3 Solar PV Arrays

## **Status: Granted**

Ref: 20/01757/OUT (validated: 05/05/2020)

Address: Land East of Stoneleigh Close, Acton Burnell

Proposal: Outline application for a residential development to include means of access

Status: Pending – PC removed objections and Supports revised plans.

Ref: 20/01936/FUL (validated: 21/05/2020)

Address: Residential Dev. Site, Stoneleigh Close, Acton Burnell,

Proposal: Erection of 2No dwellings (re-submission)

Status: Pending – PC Objects. **See Comments after 20.11.6**

Ref: 19/03636/FUL (Amended Application submitted 6/2/20).

Address: Broadlands, Concord College, Acton Burnell.

Proposal: Erection of 3 extensions, relocate gas tanks and provide oil tanks

Status: Pending.

### **20.11.13.3 Clerk to update on Other Planning Notices**

Ref: 19/06414/ENF (validated: 7/2/2019)

ADDRESS: Frodesley Lodge, SY5 7QH

Issue: Alleged breach...erection of large wooden framed building.

Ref: 19/06442/ENF (validated: 21/2/2019)

ADDRESS: Adj. Stoneleigh, Acton Burnell

Issue: Alleged Breach...construction of visibility displays.

**20.11.14 We Don't Buy Crime:** See the Clerk's report.

### **20.11.15 Highways Matters:**

20.11.15.1 See the Clerk's Report.

20.11.15.2 Councillors had no additional highway matters to report.

**20.11.16 Community Led Plan:** The Clerk had no updates to report.

### **20.11.17 Environmental Matters:**

An instance of fly tipping, at the entrance of the Roman Road just outside Pitchford, that has been reported on two occasions has not been cleared. **Action: Cllr Morris to chase up.**

### **20.11.19 Parish Matters**

20.11.19.1 Rights of Way - See Cllr Harrison's report.

**20.11.20** The Council discussed an email received, regarding the size and speed of Agricultural Vehicles through Pitchford. A number of points were raised:

- The Council could commission a traffic speed survey.
- All residents should have the opportunity to comment on what, if any, speed reduction measures are required.
- Farming activity is based around the seasons and the weather, resulting in short periods of intense activity, any survey should recognise this.

Signed:

Date:

Chairman

## **Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council**

- Community Speed Watch is an initiative where community volunteers can sign up to be trained and get involved in local traffic monitoring.
- West Mercia Police have introduced 'Operation Snap', whereby members of the public can upload video footage, of traffic crime, to a website.

**20.11.21 Date, Time, and Location of Next Meeting**

19<sup>th</sup> January, 7.30pm via remote video link.

Signed:  
Date:

Chairman