

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

CLERK'S REPORT. PC Meeting 14th July 2020

Items to note for this meeting

20.9.9 Community Led Plan:

Traffic Calming Measures. A request for information was made to the SC Traffic Team, in February. This was chased up after the July meeting. The PC has since received a link to a Traffic Calming report from the Dept. of Transport which I will circulate later this week. It talks about the effectiveness of different measures and has a small section regarding Villages and rural roads.

Bridleways and Footpaths: Shona Butter has advised that it is the landowner's responsibility to ensure hedges and crops do not encroach on or over public rights of way (PROW). It is SC's responsibility to maintain and clear the way or path and to ensure that the landowner meets their responsibilities. When reporting issues to SC the route code should be used.

She also advised that many parishes set up P3 Groups with SC: volunteers who help to maintain access and tidy the local rights of way. SC will provide a grant to pay for tools and equipment. If this is something that is of interest locally then I can provide contact details of the relevant SC contact.

The on-line 'Definitive Map' does not record all public access as a right of way. For example, the way to Oaklands is classed as a Highway and therefore is not recorded as a PROW. Enquiries for clarification of whether any highway is a public access route should be made to the Highways Dept.

Extension of Acton Burnell Village pavement. The PC received an update from Ffion Horton 19/8/20, to advise that the build project had, that day, been passed to the CIL team for Technical checks. Once these are completed Highways will be in a position to programme the work.

Path from Pitchford to Acton Burnell. Clerk to write to Landowner(s) inviting an informal discussion regarding a permissive path. **Outstanding Action.**

20.9.10 Highways Matters

The Clerk requires a map of where the two sunken manholes are located.

20.9.11.5 Daily Payment Limits

The current payment limit, on both the ABFPR&L Account and the Lightsource Account, is £500.00 per day. This means that the on-line payment of accounts has to be done over multiple days and any payment that exceeds the daily limit has to be split in to two or more payments. This is obviously not efficient way of working and increases the risk of incorrect or missed payments.

The Members are therefore asked to consider increasing the payment limits as follows:

ABPR&L Account – item limit £1000, daily limit £2000.

Lightsource Account – item limit £5000, daily limit £10,000.

20.9.11.5 AGAR 19/20

The PC received an email from the External Auditor 29/7/20 which queried three points:

- *There is no approval date on Section 2 of the AGAR.*
- *The variance details "£1566 more in grants from Lightsource Comm.Benefit Fund". Grants should be included in Box 3 not Box 6.*
- *Your breakdown of reserves held at the end of the year with earmarked amounts does not have any narrative information.*

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After providing the requested information and explanations, the PC received a further email 4/8/20:

“This email is just to let you know I will be raising the following ‘except for’ matter (qualification) in our report:

- *Section 2 of the AGAR does not contain the date of the approval by the smaller authority.*

Please note that any matters raised are subject to review and signoff by an engagement lead. “

The External Auditor’s report should be issued by the end of November.

20.9.13.2 Existing Planning Applications – Home Farm Barns

The PC has received an official complaint regarding off plan development at Home Farm Barns. The complaint has been logged. The complainant was advised that a breach of planning must be reported to Shropshire Council, which has now been done. The PC is to consider the details of the complaint.

20.9.14 We Don’t Buy Crime

The Clerk has been advised by WMP that all signs have now been put up, apart from the one to be located at the bottom of Rowe bank. I am still waiting for this to be supplied. I have not heard that anyone is unhappy with the location of any signs and not been provided with a photograph of any Councillor for the WMP newsletter. I therefore assume that the Members are happy as is.

20.9.15 Website Accessibility

The implementation date has been extended to September 2021. However, Web Orchard have now updated the Accessibility Statement and have also put an Accessibility App on the website. This can be accessed via the blue ‘Accessibility’ button in the top right hand corner of the screen and provides support to enable people with varying disabilities to access the information on the website. As the website now includes both the Accessibility Statement and the App, I suggest that the PC has gone a long way to meeting its obligations and the Clerk is not intending to undertake any further work at this stage. However, if the PC should receive any comments or is notified of any issues regarding accessibility to the website, this will be addressed wherever possible.

20.9.16. Environmental Matters

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Elizabeth Wicks

Clerk & RFO ABFPR&L Parish Council