

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

CLERK'S REPORT. EPC Meeting 2nd June 2020

Items to note for this meeting.

20.6.9 RESTATEMENT of 2018/19 Accounting Statements

I have written a Public Notice that explains why the PC has had to RESTATE the Accounting Statements for 2018/19. It will be posted with the Public Notice of the Extraordinary PC Meeting and will also be posted on the website with the Finance documents.

20.6.11 Exercise of Public Rights: Despite the COVID19 restrictions there is still a statutory requirement to open the PC's accounts should anyone wish to exercise their Public Rights. Our External Auditors have suggested the 30 working day period runs from Monday 15 June – Friday 24 July 2020. Assuming that the PC agrees the AGAR Statements, the PC will use the suggested dates.

The usual process, if a valid request is received, is for the Clerk to arrange a suitable location (likely PVH) where the PCs Documents are made available to the member of public. The Clerk arranges for a Member of the PC to attend to respond to any questions and is herself on hand to find and identify relevant documents.

Under the current circumstances, it would make sense to try and resolve any requests or queries by email or telephone. Many PC documents are published on our website and if necessary specific relevant documents could be added.

If all else fails the Clerk will arrange for a 'socially distanced' and sanitized viewing of documents.

Actions from previous meeting(s)

20.5.20 Zurich Insurance Renewal Agreement

The Clerk has circulated the agreement document which confirms that the renewal price agreement runs until Jun '21. The PC will therefore need to carry out a retender exercise for Insurance cover from June '22.

20.5.31.1 Electronic Tablets

The Clerk has purchased a Lenovo E10 tablet and will arrange delivery to Cllr Ball, for evaluation.

Elizabeth Wicks

Clerk & RFO ABFPR&L Parish Council