

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

PARISH COUNCIL MEETING

Tuesday 14th May 2019 at 7.30pm

Clerk's Report

1. Of matters reported at previous meeting:

- a. **Highways Matters:** The following items were logged with SC.
Multiple holes appearing South end of Ruckley
- b. **Planning Matters:**
The Clerk commented on all planning apps as agreed by PC.
- c. **CIL and Place Plans:**
The Clerk attended a short training session 8th March, regarding CIL and CIL applications.
Submitted CIL Application 21st March & receipt confirmed. SC received 42 EOIs totalling £2.5m and are intending to communicate outcomes at the end of May.
The Community Led Plan was submitted and has been included in the Church Stretton & Surrounding Areas Place Plan.
- d. **Clerks Networking Meeting**
Topics included Ethical standards, Council casual vacancy and co-option, Community Governance Review.
Also noted SC will be reviewing Boundaries after next elections in 2021.

2. Item 19.5.23 Membership of SLCC.

Society of Local Council Clerks provides advice and support to Clerks. Joining fee £5 annual membership £76

3. Item 19.5.27 Procedures

Complaints Procedure: Following a complaint from a member of the public, the Clerk has reviewed the Council's complaints documentation.

- a. The Clerk has subsequently introduced a complaints log and recorded the complaint as recommended in statutory guidance.
- b. The Clerk has found that the existing Complaints Policy covers complaints against the Council or Complaints regarding Council decisions however there is no Council document covering complaints against staff or individual Councillors. The Clerk will update the Council's Complaints documentation to include these additional areas and submit for acceptance by the Council at a future meeting.

4. Item 19.5.37 Parish Matters.

- a. PCCs 'we don't buy crime' Initiative includes an offer to fund 25% of Smart Water kits for an area
- b. West Mercia Police, 2 Rural Crime Evenings arranged.

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