

Acton Burnell, Frodesley, Pitchford, Ruckley & Langley

Annual Parish Council Meeting

Pitchford Village Hall. Tuesday 14th May 2019 at 7.30pm

Members of the public and the press are welcome to attend. Members of the Public who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: *Elizabeth Wicks*

Tel: 07768 437032

Email: clerk@actonburnellparishcouncil.org.uk

AGENDA

19.5.1 Chairman's Welcome.

19.5.2 Present & Apologies.

19.5.3 Election of Chairman.

19.5.4 Declaration of Acceptance of Office by Chairman

19.5.5 Election of Vice-Chair

19.5.6 Declaration of Acceptance of Office by Vice-Chair

19.5.7 Minutes of Last Meeting

19.5.7.1 Confirm Minutes of last PC meeting

19.5.7.2 Accept Minutes of last PC meeting

19.5.8 Staff Appraisals Committee:

19.5.8.1 Consideration of recommendations made by the Committee

19.5.8.2 Review delegation arrangements, terms of reference, appointment of members (3)

19.5.9 Staffing Appeals Committee

19.5.9.1 Review delegation arrangements, terms of reference, appointment of members (3)

19.5.10 Declarations of Pecuniary Interest

19.5.11 Public Session

Annual Governance and Accountability Return 2018/2019

19.5.12 Receive and accept the year end bank reconciliation

19.5.13 Receive and note the Internal Audit Report

19.5.14 Approve the Annual Governance Statement

19.5.15 Approve the Accounting Statements

19.5.16 Receive and note the analysis of variances

Finance

19.5.17 Consider and approve payments of accounts (list to be circulated)

19.5.18 Accept the Bank Reconciliation as presented by the Clerk

19.5.19 Agree the National Pay award for 2018/2019 to be implemented from 1st April 2019

19.5.20 Agree the Chairman's Expenses

19.5.21 Agree payment for the Clerk's extra hours worked and leave not taken

Subscriptions to Other Bodies

19.5.22 Review and agree the Council's subscription to SALC

19.5.23 Consider staff subscription to SLCC (see Clerk's report).

PC Working Documents

19.5.24 Review and adopt Standing Orders and Financial Regulations.

19.5.25 Review and agree Register of Assets

19.5.26 Review and agree Financial Risk Assessment and General Risk Assessment

19.5.27 Review and agree Council's policy & procedures

Highways Matters:

19.5.28 Clerk to report on Highways matters

19.5.29 Councillors to report on Highways matters

Planning:

19.5.30 Clerk to update on existing planning applications

Ref: 18/05229/FUL (validated: 20/11/2018)

ADDRESS: Home Farm Barn, Acton Burnell

Proposal: Conversion of Barns to form 9 dwellings

Status: Pending

Ref: 18/05398/FUL (validated: 21/11/2018)

ADDRESS: 11 Frodesley Shrewsbury

Proposal: Erect 2 storey extension and 1st floor extension

Status: Pending

Ref: 18/05409/REM (validated: 29/11/2018)

ADDRESS: Swan House, Frodesley

Proposal: Demolish former PH and a dwelling (revised scheme)

Status: Granted

Ref: 19/00097/VAR (validated 11/1/19)

Address: Mulberry House, Acton Burnell

Proposal: Variation to Granted Application 14/01477/FUL

Status: Granted

Ref: 19/0056/FUL (validated 14/1/19)

Address: West of Acton Burnell

Proposal: Erection of Agricultural Storage Building

Status: Granted

Ref: 19/00315/VAR to 16/05448 VAR (validated: 24/1/2019)

ADDRESS: Concord College, Acton Burnell

Proposal: Retention of 3 temp classrooms for additional 3 years

Status: Granted

19.5.31 Clerk to update on other Planning Notices

Ref: 19/06414/ENF (validated: 7/2/2019)

ADDRESS: Frodesley Lodge, SY5 7QH

Issue: Alleged breach...erection of large wooden framed building.

Status: 7 day letter and Chase up issued.

Ref: 19/06442/ENF (validated: 21/2/2019)

ADDRESS: Adj. Stoneleigh, Acton Burnell

Issue: Alleged Breach...construction of visibility displays.

Status: 7 day letter issued

19.5.32 Council to consider new planning applications

19.5.33 Clerk to report on any new applications received after 01/05/19

Parish Matters.

19.5.34 'Pitchford Village Hall' Committee Meeting – Report by Cllr Culliss

19.5.35 Church Stretton & Surrounding Areas Place Plan Meeting – Report by Cllr Long

19.5.36 Village Bus Service

19.5.37 Time, Date & Place of Next Meeting

7.30pm on Tuesday 9th July 2019 at Pitchford Village Hall