

# Acton Burnell, Frodesley, Pitchford, Ruckley & Langley Parish Council

## PARISH COUNCIL MEETING

### At Concord College – Acton Burnell

Tuesday 15<sup>th</sup> January 2019 at 7.30pm

#### Agenda Item 19.1.6 Clerk's Report

**1. Hard copy Councillor Summons (agenda) and Minutes.**

Clerk will circulate a form for PC Members to indicate if they still wish to receive hard copy documents. Legislation allows for Members to indicate individual preference as non-receipt of hard copy does not (in itself) constitute a failure to notice. All members will continue to receive an electronic copy.

**2. Of Matters reported at previous meeting:**

**Highways Matters:** The following items were logged with SC.

- i) Plastic bollards by Row Brook near Cound Stank Bridge, not adequate. Requested an Arco barrier.
- ii) Poor visibility on exit from Stoneleigh Park reported and subsequently logged as an ENF enquiry.
- iii) Increase in traffic around Stoneleigh Exit and junction opposite. Request widening of road.
- iv) South of AB Crossroads, water welling up and pushing up lumps of tarmac.
- v) Crumbling road outside Little Langley Cottages.
- vi) Flow of reddish water flowing down road in Acton Burnell from Castle.
- vii) Request for drains to be rodded in AB, Pitchford and road between.

**Planning Matters:** The Clerk commented on all planning apps as agreed by PC.

In addition the Clerk sent an email to Planning Officer:

19/00097/VAR Mulberry House

Hi Toby, I just wanted to advise you of a couple of development issues/changes not identified in the above application that were raised at the Parish Council meeting.

In the original Design and Access Statement (under heading 2. Scale) it states "the dwelling has been designed to sit within the ridge heights of the neighbouring properties." Also (under heading 4. Layout) 'the rear property sits approximately 1m higher than the proposed dwelling...' However, this would have required some digging down of the foundations, which appears not to have been done. So whilst the building itself may not measure higher from the ground, the ridge line of the new property is in fact higher than the neighbouring listed property.

The amendments made to plans prior to the application being granted, required that the property be moved forward on the plot to make the frontage smaller (2 parking spaces), this was in order to improve its appearance in the street scene and conservation area and to further minimise any potential for overlooking the neighbour's garden to the rear. Again this does not appear to have happened.

With the development sitting higher than designed and further back than planned, the issues of overshadowing, overlooking, loss of privacy, overbearing nature, public visual amenity, effect on listed building and Conservation Area have all been realised. The Parish Council felt that these issues should be addressed where at all possible.

**3. Agenda item: 19.3.10 Defibrillators**

Arranged for Electrician to do site visit.

Subsequently he asked NC for site photos, then asked for more photos and telephone explanation, so he could pick up parts and do site inspection and installation all in one trip. Failed to arrive and when NC finally got hold of him the following day, he said his van had broken down and had left his phone at home. He has not contacted to re-schedule, so now I am looking for another electrician.

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**4. Agenda Item: 19.3.11 GDPR:**

The Data Audit has been completed with the return of all review forms from Council Members. The Data Processing log, which explains how the PC processes and manages personal data, has subsequently been updated and has been published on the Website. This now sits under Policy & Procedure along with the Personal Data Management and Audit Policy and the General Privacy Notice.

**5. Agenda item 19.3.15.1 CIL and Place Plans:**

SC has invited Clerks to a short training session, regarding CIL and CIL applications. EW to attend the free session this Friday morning.

CIL Local fund application - Extension of AB village footpath to Stoneleigh entrance. Ballpark costings have been obtained. Frank Whitley from Highways has agreed to endorse our application. He is currently investigating the extent of the highway and whether or not the roadside verge can accommodate a footpath. CIL Application will be submitted by end of March.

Place Plan review meeting arranged for evening of 30<sup>th</sup> April. Chairman and Clerk to attend.

**6. Clerks Networking Meeting**

EW will be attending a networking meeting for local Parish Clerks, planned for the end of March.

**7. Annual Leave**

EW is on leave, week commencing 10<sup>th</sup> March.

*Elizabeth Wicks*

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Parish Council**