**PARISH COUNCIL MEETING**

**At Concord College – Acton Burnell**

Tuesday 13th November 2018 at 7.30pm

**AGENDA**

1. **Chairman’s Welcome**
2. **Present & Apologies**
3. **Declarations of Interest**
4. **Public session**
5. **Representation by Mr Morgan**
6. **Confirmation and Acceptance of the Minutes of the Previous Meeting**
7. **Clerk’s Report** ofactions and notable items(to be circulated prior to meeting).
8. **Shropshire Councillor’s Report**
9. **Police Report**
10. **‘Strong Local Connection’:** Council to agree if Mr Morgan meets the criteria.
11. **Grant Application:** Council to agree if Village Views to receive a further grant.
12. **Defibrillators:** Clerk to update on installation progress.
13. **GDPR:** Clerk to collect remaining Data Audit documents completed by Councillors.
14. **Highways Matters:**
15. Clerk to report on highway matters. See Clerk’s report.
16. Councillors to report any additional highway matters.
17. **Finance**:
18. Council to consider and approve payments of accounts (list to be issued prior to meeting);
19. Council to consider and approve the Bank Reconciliation as presented by the Clerk;
20. Council to review and agree the Clerk’s additional hours.
    * 1. P**lanning:**
21. Clerk to update on existing planning applications:

Ref: 18/00048/FUL & 18/00049/LBC

Address: North of Duffys Cottage

Proposal: Conversion to holiday let

**Status: Granted**

Ref: 18/01060/FUL & 18/01061/LBC (validated: 13/04/2018)

ADDRESS: Pitchford Hall, Pitchford, Shrewsbury, Shropshire, SY5 7DN

Proposal: Change of use of orangery to mixed use venue; internal works/alterations.

**Status: Granted**

1. Clerk to report on planning decisions submitted since last meeting, under delegated authority.
2. Council to consider new planning applications received since 01 Nov 18.
   * 1. **Asset Management:**
3. Clerk to update re: Pitchford Bus shelter – See Clerk’s Report.
4. Clerk to present updated asset register.
   * 1. **Parish Plan:** Cllr Harrison to update
     2. **LJC**
     3. **Local Transport Plan 4 'Engagement'**
5. Chairman to report on day’s main points
   * 1. **Parish Matters**
6. Telephone boxes: Clerk to update – See Clerk’s report
7. Councillors to report any Parish Matters.
   * 1. **Training**
8. Councillor’s training, update from Cllr Johnson.
   * 1. **Date, Time and Location of Next Meeting**

Elizabeth Wicks

Tel: 07768 437032

[clerk@actonburnellparishcouncil.org](mailto:clerk@actonburnellparishcouncil.org).uk