

## Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

### PARISH COUNCIL MEETING

#### At Pitchford Village Hall

Tuesday 10 July 2018 at 7.30pm

Members of the public and the press are welcome to attend. Members of the Public who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: *Elizabeth Wicks*

Tel: 07768 437032

Email: [clerk@actonburnellparishcouncil.org.uk](mailto:clerk@actonburnellparishcouncil.org.uk)

### AGENDA

**18.7.1. Chairman's Welcome**

**18.7.2. Present & Apologies**

**18.7.3. Declarations of Interest**

**18.7.4. Public Session**

**18.7.5. Confirmation and Acceptance of the Minutes of the Previous Meeting**

**18.7.6. Matters Arising from the Minutes of the Previous Meeting not Dealt with in Items Below:**

- a. Chairman to report on response to Police Commissioner's Survey.
- b. Council to agree venue for future PC winter meetings.

**18.7.7. Clerk's Report**

**18.7.8. Shropshire Councillor's Report**

**18.7.9. Police Report**

**18.7.10. Defibrillators:** Clerk to update on installation progress.

**18.7.11. GDPR:** Clerk to update on recent developments.

**18.7.12. Highways Matters:**

- i) Clerk to report on highway matters;
- ii) Councillors to report any additional highway matters.

**18.7.13. Finance:**

- i) Council to consider and approve payments of accounts (list to be circulated prior to the meeting);
- ii) Council to consider and approve the Bank Reconciliation as presented by the Clerk;
- iii) Council to review and agree the Clerk's additional hours.

**18.7.14. Planning**

i) Clerk to update on existing planning applications:

- Ref: 17/04986/FUL (validated: 24/10/17)  
Address: Oaklands Farm, Pitchford, SY5 7DJ  
Proposal: Construction of a reservoir to store water for irrigating crops  
**Status: Await decision**
- Ref: 18/00048/FUL & 18/00049/LBC  
Address: North of Duffys Cottage  
Proposal: Conversion to holiday let

**Status: Await Decision**

- Ref:18/00944/FUL (validated: 28/03/2018)  
Address: Residential Development Site, Stoneleigh Close, Acton Burnell, Shropshire  
Proposal: Erection of two dwellings  
**Status: Refused**
- Ref: 18/01471/FUL (validated: 04/04/2018)  
Address: Croft Cottage, Pitchford, Shrewsbury, Shropshire, SY5 7DP  
Proposal: Erection of two-storey rear extension  
**Status: Granted**
- Ref: 18/01060/FUL & 18/01061/LBC (validated: 13/04/2018)  
ADDRESS: Pitchford Hall, Pitchford, Shrewsbury, Shropshire, SY5 7DN  
Proposal: Change of use of orangery to mixed use venue; internal works/alterations.  
**Status: Await Decision.**
- Ref: 18/01973/AGR  
Address: Frodesley Grange Farm, Frodesley, Shrewsbury. SY5 7HX.  
Proposal: Erection of General Purpose Farm Building for Storage of Machinery, fodder and the Provision of a Covered Feeding  
**Status: Granted (Prior Approval not required).**

ii) Clerk to report on planning decisions submitted since last meeting, under delegated authority:

- Ref: 18/02367/TCA (validated: 12/06/2018)  
ADDRESS: Old Blacksmiths Shop Acton Burnell SY5 7PQ  
Proposal: To fell Beech Tree within Conservation Area  
**Council Objects: not too near house, refused to replace, suggest pruning**
- Ref: 18/02861/TCA (validated: 21/06/2018)  
ADDRESS: Corner House 8 Acton Burnell, SY5 7PE  
Proposal: To remove woody species within Conservation Area  
**Council Supports: self-seeded and not healthy**

iii) Council to consider new planning applications received since 01 Jul 18.

**18.7.15. Asset Management:**

- i) Council to review and agree to adopt proposed Asset Management Policy;
- ii) Council to review and accept the Register of the Council's Assets.

**18.7.16. Financial Regulations:** Councillors to review and agree to adopt revised Financial Regulations.

**18.7.17. LIC****18.7.18. Parish Matters:**

- i) Telephone boxes: Council to consider Clerk's report and agree way forward.
- ii) Clerk to report on 4 Jul 18 Community Plan Meeting.
- iii) Councillors to report any Parish Matters.

**18.7.19. Training:** Council to agree attendance of Councillor's training.

**18.7.20. Date & Time of Next Meeting****Clerk:**

*Elizabeth Wicks*

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