

# Acton Burnell Combined Parish Council

Consisting of Acton Burnell, Pitchford, Frodesley, Ruckley & Langley

## A Parish Council Meeting

Will be held at

### Pitchford Village Hall

Tuesday 15th May 2018 at 7.30pm

Members of the public and the press are welcome to attend. Members of the Public who wish to speak on a specific matter are advised to contact their local Councillor or the Clerk, in writing, prior to the meeting. This will enable adequate provision to be made in the meeting agenda.

Clerk: *Elizabeth Wicks*

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## AGENDA

**18.5.1 Chairman's Welcome.**

**18.5.2 Present & Apologies.**

**18.5.3 Election of Chairman.**

**18.5.4 Declaration of Acceptance of Office by Chairman**

**18.5.5 Election of Vice Chair**

**18.5.6 Declaration of Acceptance of Office by Vice Chair**

**18.5.7 Election of representative on Local Joint Committee**

**18.5.8 To appoint three representatives for The Staff Appraisals Committee**

**18.5.9 To appoint three representatives for the Staffing Appeals Committee**

**18.5.10 Declarations of Pecuniary Interest**

**18.5.11 Public Session.**

**18.5.12 Highways' Matters:**

ii) Clerk to report on highway matters

ii) Councillors to reports any highway matters

**Annual Governance and Accountability Return**

18.5.13 To Receive and accept the bank reconciliation for 2017/2018

18.5.14 To Resolve to certify Council as Exempt from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015

18.5.15 To Receive and note the Internal Audit Report for 2017/2018

18.5.16 To Review and agree the Annual Governance Statement for 2017/2018

18.5.17 To Resolve to accept the Accounting Statements for 2017/2018

**18.5.18 Finance**

i) To consider and approve payments of accounts (list to be circulated prior to the meeting)

ii) To accept the Bank Reconciliation as presented by the clerk.

iii) To agree the National Pay award for 2017/2018 to be implemented from 1<sup>st</sup> April 2018.

iv) To agree the Clerks extra hours worked

v) To agree Chairman's Expenses

**18.5.19 GDPR:**

To consider and accept Clerks report and recommendations.

**18.5.20 Planning:****i) Clerk to update on existing planning applications**

- Reference:17/03895/OUT (validated: 08/08/2017)  
Address: Swan House, Frodesley, Dorrington, Shropshire.  
Proposal: Outline Application for replacement dwelling.
- Ref: 17/04986/FUL (validated: 24/10/17)  
Address: Oaklands Farm, Pitchford, SY5 7DJ  
Proposal: Construction of a reservoir for storage of water, for irrigating agricultural crops
- Ref: 18/00327/FUL  
Address: 1 Rural Cottages, Pitchford  
Proposal: Erection of a single garage
- Ref: 18/00046/FUL  
Address: Duffys Cottage, Ruckley  
Proposal: Erection of 5 bay garage and store
- Ref: 18/00048/FUL & 18/00049/LBC  
Address: North of Duffys Cottage  
Proposal: Conversion to holiday let
- Ref: 18/00730/VAR  
Address: Oak Tree Farm, Frodesley  
Proposal: Variation to include extending and closing in porch
- Ref:18/00752/FUL  
Address: Frodesley Hall Farm  
Proposal: Change of use to accommodation
- Ref:18/00972  
Address: land adj Burnell House – within Acton Burnell conservation area  
Proposal: removal of Yew tree

**ii) Council to consider new planning applications**

- Ref:18/00944/FUL (validated: 28/03/2018)  
Address: Residential Development Site, Stoneleigh Close, Acton Burnell, Shropshire  
Proposal: Erection of two dwellings
- Ref: 18/01471/FUL (validated: 04/04/2018)  
Address: Croft Cottage, Pitchford, Shrewsbury, Shropshire, SY5 7DP  
Proposal: Erection of two-storey rear extension
- Ref: 18/01060/FUL (validated: 13/04/2018)  
ADDRESS: Pitchford Hall, Pitchford, Shrewsbury, Shropshire, SY5 7DN  
Proposal: Change of use of orangery to mixed use venue; internal works/alterations.
- Ref: 18/01973/AGR  
Address: Frodesley Grange Farm, Frodesley, Shrewsbury. SY5 7HX.  
Proposal: Erection of General Purpose Farm Building for Storage of Machinery, fodder and the Provision of a Covered Feeding

**iii) Clerk to report on any new applications received after 08/05/17****18.5.21 LJC:** Update for next meeting.**18.5.22 Parish Matters.**

- i) Police Commissioners Survey
- ii) Telephone Boxes
- iii) Village Views & Directory
- iv) Parish Plan – Update

**18.5.23 Date and time of next meeting; Tuesday 10th July 2018**

